

Resort Village of Island View

Regular Meeting of Council held in the office at

Resort Village of Island View, Saskatchewan

Saturday, January 28, 2023

Present: Mayor: Ray Olson
Council Members: Warren Coghlan
Council Member: Gordon Epp
Administrator: Pamela Holliday

A quorum being present, Mayor Olson called the meeting to order at 10:00 a.m.

Minutes - Regular 01/2023 Epp: Coghlan

"THAT the minutes from the December 17, 2022, regular meeting of Council be approved as presented by the Administrator."

CARRIED

Correspondence 02/2023 Coghlan: Epp

"THAT the following correspondence from the January 28, 2023, meeting, as presented by the Administrator, be filed:

- a. SASK Lotteries Grant application for 2024 - \$1,467 – submitted and confirmed received.
- b. Municipal Voice Magazine
- c. Fast Facts January 2023 received from the RCMP.
- d. Town of Strasbourg February Community Calendar 2023
- e. Registration for Earth Day Tree Planting Relay – Free – April 22, 2023
- f. Agriview Jan 2023"

CARRIED

Reports

03/2023 Epp: Coghlan

"THAT the Resort Village of Island View acknowledge the following meeting reports:

Administrator:

- GST Rebate total received in December \$16,010.28 from CRA
- Munisoft 2023 Community Initiatives Program for up to \$3,000 submitted – picnic shelter.
- Attended & attending via Zoom Webinars -> Digital-First Parking, SUMAssurance 2022 Claims in Review, SUMA Environmental, Social, and Governance (ESG) for Municipalities & Before You're Attacked
- SK Education Tax Annual Report submitted online January 21, 2023
- SUMAssure AGM Meeting notice – zoom on Wednesday -March 1, 2023, 10am
- Registered Olson and Holliday for SUMA convention on April 16-19, 2023, in Saskatoon
- WUQWTR – AGM Meeting notice – Manitou Beach – Friday, April 21, 2023, 1pm to 4:30pm
 1. Gordon Epp to attend Virtually.
- SAMA AGM \$75 by March 31 –
 2. Training for Administrators in Meeting on April 4, 2023, 1:30pm-4:30pm Delta Regina Trentino room.
 3. Meeting for voting for up to two elected officials - 8:15am on April 5, 2023
- WCB Employer Payroll Statements (EPS) to be filed by Feb. 28, 2023
- Completed Board of Revision Training from the Johnson Shoyama Graduate School of Public Policy at the U or R
- RM220 plowed the road into the Resort Village once in January 2023

Recreation Board – nothing new to report.

Council Reports:

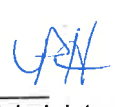
Mayor – Road Maintenance (road in and Marine Drive). Discussing Green Bond (Canola) & Grading

Deputy Mayor – LMRL – meeting next Wednesday in Silton

Councillor – WUQWTR will attend AGM virtually, Rec Committee, LSREMO."

CARRIED

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Mayor / Administrator

Financial
Reports

04/2023 Coghlan: Epp

"THAT the Statement of Financial Activities and Bank Reconciliation for the month of December 2022 be accepted as presented by the Administrator."

CARRIED

Payment of
Accounts

05/2023 Epp: Coghlan

"THAT the List of Accounts for Approval for the month of January 2023, manual cheques and electronic (DAP/E-Transfer/Online) Cheque No. 63 to 66 - Totally \$2,028.82 and E-Transfer/DAP/Online Totally \$10,199: for a Grand Total \$12,227.82 as attached hereto and forming a part of these minutes, be approved for payment."

CARRIED

New Business
Discussion

a. Fire Suppression Agreement – Town of Strasbourg other options, different scenarios, setup a meeting

- Suggestion - Residents to increase coverage to minimum of **\$20,000**.

- Resigning every **2 years** instead of 5 years

- Fire call-out rates increased from \$5,000 to **\$7,000** for first 3 hours and \$1,500 to **\$2,000 per hour**.

- False alarm KM fee went from \$5.00 to **\$6.00/km** after the minimum \$500.

- SDFR assistance with STARS landings now has a fee of **\$500 flat rate** billed directly to the municipality.

- Fire Levy increased from \$10,199.08 to **\$17,693.73** increase of **73.48%**.

b. Internet speed in office/kitchen – check into options and Administrator to submit proposal to Council.

c. Monthly Newsletter including a copy of the approved minutes to start to go out in February via email. If residents would like to be added to the list, they must complete the Email Consent Form and submit to the office.

WUQWTR
Membership

06/2023 Coghlan: Epp

"THAT the Resort Village of Island View approve the Administrator to renew the WUQWTR membership at a fee of \$100 for 2023."

CARRIED

Committee
Appointments

07/2023 Epp: Coghlan

"THAT the /Resort Village of Island View approve the list of appointments to internal and external council committees for the year 2023, which is attached hereto and forms part of these minutes."

CARRIED

Council Meeting
Schedule

08/2023 Coghlan: Epp

"THAT the Resort Village of Island View approve the list of scheduled Council Meetings for the year 2023, which is attached hereto and forms part of these minutes."

CARRIED

2023 Administrator
Bond

09/2023 Epp: Coghlan

"THAT the Resort Village of Island View accept the 2023 Administrator Bond as presented in accordance with subsection 113(3) of *The Municipalities Act*."

CARRIED

UMAAS/RMA
Workshop

10/2023 Coghlan: Epp

"That the Resort Village of Island View approve the Administrator to attend Enhanced Municipal Administration Program (EMAP), on March 29, 2023, in Melville, Horizon Credit Union Centre at a cost of \$100 including mileage, meals and fuel costs to be shared with Bulyea and Strasbourg Administrators."

CARRIED



Mayor / Administrator

*In-Camera
Session*

11/2023 Epp: Coghlan

"THAT this meeting moves into an in-Camera session as per Clause 120(2)(a) of The Municipalities Act."

CARRIED

Time: 11:04 a.m.

Administrator, Pamela Holliday, leaves the meeting at Time: 11:55 a.m.

Administrator, Pamela Holliday, returns to the meeting at Time: 11:57a.m.

12/2023 Epp: Coghlan

"THAT this meeting be reconvened."

CARRIED

Time: 11:58 p.m.

*Administrators
Salary*

13/2023 Epp: Coghlan

"THAT the Council of the of the Resort Village of Island View, following the UMAAS Salary guidelines, approve the Administrator, to be paid at a rate of \$35 per hour for 25 hours per week. Hours exceeding 25 hours per week must be pre-approved from council. The rate shall be \$52.50 per hour for time greater than 40 hours per week."

CARRIED

Maintenance

Truck Allowance

14/2023 Coghlan: Epp

"That the Council of The Resort Village of Island View approve the Maintenance Employee to be paid at a rate of \$250.00 per month towards a truck allowance."

CARRIED

Adjourn

15/2023 Epp

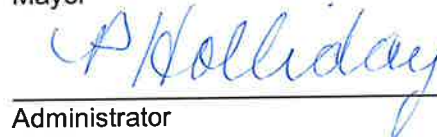
"THAT this meeting of the Council of the Resort Village of Island View be adjourned."

CARRIED

Time: 12:15 p.m.



Mayor



Administrator

Resort Village of Island View

Account Payables for January 2023

DATE	Payment Type		PAYABLE TO	AMOUNT
01-Jan-23	DAP	Dec	Global Merchant Debit Machine Fees	149.88
28-Jan-23	Etransfer		WUQWTR 2023 Membership	100.00
28-Jan-23	Cheque	65	Parkland Regional Library (Municipal Levy)1/2 Yr 2023	924.60
28-Jan-23	Cheque	64	UMAAS/RMAA Spring Workshop - Pam Holliday	100.00
28-Jan-23	E-Transfer		Gordon Epp (Honorarium January)	125.00
28-Jan-23	E-Transfer		PBI - Inspection Fee	257.25
28-Jan-23	Cheque	66	Last Mountain Regional LandFill (Dec -Tip Fees)	754.22
28-Jan-23	Online		SUMA Convention Fee 2023 (Olson & Holliday)	1,050.00
28-Jan-23	Online		SUMA Membership Fee 2023	720.89
14-Dec-23	Cheque	63	UMAAS Membership 2023 Fee - Pam Holliday	250.00
28-Jan-23	Etransfer		Pamela Holliday (Wages Dec 16 - Jan 15)	1,503.73
28-Jan-23	Etransfer		Pam Holliday Expenses (Mileage/Office Microwave/Postal)	400.92
28-Jan-23	Online		Mepp - Pension Plan Employer & Employee contribution	615.88
28-Jan-23	Etransfer		Glenn Wilson (Wages Dec 16 - Jan 15)	958.84
28-Jan-23	Etransfer		Glenn Wilson Truck Allowance & Supplies	269.93
28-Jan-23	Etransfer		Laura Wilson (Wages Dec 16-Jan 15)Admin	111.21
28-Jan-23	Etransfer		Wood River Controls - Office Internet	55.50
28-Jan-23	Online		Coop Bulyea - Supplies (10L THF & 10L EHC Hyrdaulic Fluid Tractor)	62.54
14-Dec-23	DAP	Jan	Munisoft (monthly software lease)	227.55
28-Jan-23	Online		CRA - Source Deductions	1,166.51
28-Jan-23	Online		SETS (Saskatchewan Education Property Tax)	612.35
28-Jan-23	Online		SaskTel (Cell Phone)	25.07
28-Jan-23	Online		Sask Power (115 Perch Cr-Shop)	57.24
28-Jan-23	Online		Sask Power (Street Lights)	632.43
28-Jan-23	Online		Sask Power (Pump)	64.64
28-Jan-23	Online		Sask Power (Marine Dr Office)	102.66
28-Jan-23	Online		Sask Energy (shop)	391.58
28-Jan-23	Online		SaskTel (office phone)	73.83
30-Jan-23	DAP	66	Kubota	463.57
				12,227.82

Presented to Council on January 28, 2023

 / 
 CAO / MAYOR

Resort Village of Island View

2023 Committees & Appointments

INTERNAL BOARD APPOINTMENTS

DEPUTY MAYOR	Warren Coghlan
SHORELINE PROTECTION COMMITTEE	Ray Olson
FINANCE COMMITTEE	Whole Council
LANDFILL COMMITTEE.....	Warren Coghlan
LAGOON COMMITTEE	Warren Coghlan
RECREATION BOARD.....	Gordon Epp

EXTERNAL BOARD APPOINTMENTS

Emergency Measures Organization (E.M.O. Local & Regional).....	Whole Council
Living Sky Regional Emergency Measures Organization (LSREMO).....	Gordon Epp
Island View Recreation Board.....	Don Copeland

LEGISLATIVE APPOINTMENTS

Assessor, Treasurer, Tax Collector, Returning Officer.....	Pamela Holliday, Administrator
Board of Revision.....	Western Municipal Consulting
Building Inspectors.....	Professional Building Inspectors Inc.
By law Enforcement Officer.....	Rocky Coleman
E.M.O. Coordinator.....	Whole Council
Development Appeals Board.....	Whole Council
Municipal Solicitor.....	Kanuka Thuringer LLP
Municipal Auditor.....	Priority Accounting
Predator Control Officer.....	Ron Braumberger
Pest Control Officer.....	Ron Braumberger



Resort Village of Island View

Schedule of Council Meetings on the last Saturday of each month in 2023 (unless on a Statutory holiday):

Meeting	Month	Day
1	January	28
2	February	25
3	March	25
4	April	29
5	May	27
6	June	24
7	July	29
8	August	26
9	September	30
10	October	28
11	November	25
12	December	16

Resort Village of Island View

2023 Committees & Appointments

INTERNAL BOARD APPOINTMENTS

DEPUTY MAYOR	Warren Coghlan
SHORELINE PROTECTION COMMITTEE	Ray Olson
FINANCE COMMITTEE	Whole Council
LANDFILL COMMITTEE.....	Warren Coghlan
LAGOON COMMITTEE	Warren Coghlan
RECREATION BOARD.....	Gordon Epp

EXTERNAL BOARD APPOINTMENTS

Emergency Measures Organization (E.M.O. Local & Regional).....	Whole Council
Living Sky Regional Emergency Measures Organization (LSREMO).....	Gordon Epp
Island View Recreation Board.....	TBD

LEGISLATIVE APPOINTMENTS

Assessor, Treasurer, Tax Collector, Returning Officer.....	Pamela Holliday, Administrator
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