

Resort Village of Island View

Regular Meeting of Council

Agenda

Regular Meeting - May 3, 2025 at 10:00 a.m.
Island View Office, Island View, Saskatchewan

1. **CALL TO ORDER**
 2. **COI - Declarations of Conflict of Interest or Financial Interest -**
 3. **APPROVAL OF AGENDA – May 3, 2025**
 4. **APPROVAL OF MINUTES – March 29, 2025 regular meeting and April 14, 2025 GPC Committee Meeting**
 5. **OLD BUSINESS**
 - Summer Student Hire – awaiting response from Gov't Canada funding
 - RM of McKillop – Road Rehabilitation Proposal – On May 6th RM of McKillop Agenda - MOU
 - **CDI 14-2024** Sign at Entrance – Quote received
 - Fire and Rescue Service Agreement - Town of Strasbourg, SK – possible court date extension
 6. **LIST OF ACCOUNTS FOR APPROVAL**
 7. **FINANCIAL STATEMENTS – For the Period Ending February 28, 2025 and March 31, 2025**
 8. **REPORTS –**
 - Recreation Committee
 - Mayor/Councillors – WUQWTR, LMRL Meeting updates
 - Administrator (includes Maintenance)/Bylaw Enforcement/ Remote for Blade (\$800)/Attended SUMA Tradeshow/Communities in Bloom and CCBF submitted/ SPRA grants in May/ No permit required for weeping tile placement within the Resort Village/ Fire Suppression and Rescue Agreement under lawyer review.
 9. **CORRESPONDENCE**
 - FlexNetworks – Sponsor May long weekend BBQ & Reclamation Update
 - Sask Lotteries Grant \$1,467 CG: 25:066 depositing June 30, 2026 and CG:26:100 approved for 2026
 10. **NEW BUSINESS**
 - **CDI 08-2024 – Regulate Traffic in Island View Bylaw 01-2025** – speed bump designation
 - **CDI 14-2024 – Sign at Entrance**
 - **Lot 21 Blk/Par 1 Plan 60R15827 Extension O** – to send CRA a letter requesting all the Tax Arrears be paid to the Resort Village when the property sells.
 - **Open Custom Work Order** - for Grading of Road into Island View for three extra gradings when the RM of McKillop can schedule in when in the area.
- “That the Administrator of the Resort Village of Island View advertises the list of land tax arrears at the Resort Village office, bulletin Board, and advertised in the local paper in the month of May. Arrears less than \$500.00 will not be posted.”
- “THAT the Council of the Resort Village of Island View grant the Administrator approval to register and attend the UMAAS Convention in June 3-6, 2025, in Saskatoon at a cost of \$200 plus GST with expenses reimbursed for meals, accommodation and mileage with paid receipts – with shared costs split between 3 municipalities.”
- “That the Council of The Resort Village of Island View authorize the office summer hours to be Saturday 9am to 3pm and Sunday 9am to 12pm or Saturday 7am to 4pm -> starting on May 25th, 2025.”
11. **DELEGATION(S) – None**
 12. **OPEN FORUM – Topics only on Agenda will be addressed**
 13. **NEXT MEETING DATES – GPC – May 24th, 2025 and Regular Council Meeting May 31th, 2025 – 10 a.m.**
Island View Office
 14. **CLOSED SESSION – LAFOIP / Strategic / Long Term Planning**
 15. **ADJOURNMENT**

Resort Village of Island View

**Regular Meeting of Council held in the Council Chambers
Island View, Saskatchewan
Saturday, May 3rd, 2025**

Present: Mayor: Doug Cramer
Deputy Mayor: Jocelyn Paslawski
Council Members: Calvin Becker
Shane Belter
Tanya Doucette

Chief Administrative Officer: Pamela Holliday

A quorum being present, Mayor Cramer called the meeting to order at 10:01 a.m.

Declarations No declarations of conflict of interest or financial interest were made.

Agenda-Approval 34/2025 Doucette: Cramer
"THAT the Agenda for May 3rd be accepted as amended."
CARRIED

In-Camera Session 35/2025 Becker: Doucette
"THAT this meeting move into an in-camera session per Clause 120(2)(b) of *The Municipalities Act*."

CARRIED
Time: 10:07 a.m.

36/2025 Doucette:
"THAT this meeting be reconvened."

CARRIED
Time: 10:59 a.m.

CAO Holliday Advised Council of the Receipt of Resignation of Mayor Cramer and declares the seat of Mayor vacant.

Acting Mayor 37/2025 Doucette: Becker
"THAT upon the receipt of resignation of Mayor Doug Cramer, that Jocelyn Paslawski be appointed as Acting Mayor."

CARRIED

Minutes - Regular 38/2025 Belter: Doucette
"THAT the minutes from the March 29, 2025, regular meeting of Council and April 14, 2025, Governance and Priorities Committee be approved as presented by the Chief Administrative Officer."

CARRIED

List of Accounts for Approval 39/2025 Doucette: Paslawski
"THAT the List of Accounts for Approval, including manual cheques and online banking payments, in the amount of \$32,955.36 as attached hereto and forming a part of these minutes, be approved for payment."

CARRIED

Statement of Financial Activities 40/2025 Becker: Belter
"THAT the February 28, 2025 and March 31, 2025 Statement of Financial Activities be accepted as presented by the Chief Administrative Officer."

CARRIED


Initials

Resort Village of Island View

Staff & Council Reports

41/2025 Doucette: Paslawski

"THAT the Resort Village of Island View acknowledge the following meeting reports:

- a) CAO Report
- b) Recreation Committee
- c) Council Reports

CARRIED

Communications

42/2025 Belter: Doucette

"THAT the following correspondence from the May 3, 2025 meeting, as presented by the Chief Administrative Officer, be filed.

CARRIED

CRA

43/2025 Belter: Becker

"THAT the Resort Village of Island View send CRA a letter requesting all Tax Arrears be paid to the Resort Village upon sale of Lot 21 Blk/Par 1 Plan 60R15827 Ext 0."

CARRIED

Tax

Enforcement

44/2025 Belter: Becker

"THAT the Administrator of the Resort Village of Island View advertises the list of land tax arrears at the Resort Village Office, bulletin board, and advertised in the local paper in the month of May. Arrears less than \$500 will not be posted."

CARRIED

UMAAS

45/2025 Doucette: Belter

"THAT the Council of Resort Village of Island View grant the Administrator approval to register and attend the UMAAS Convention in June 3-6, 2025, in Saskatoon at a cost of \$200 plus GST with expenses reimbursed for meals, accommodation and mileage with paid receipts- with shared costs split between 3 municipalities."

CARRIED

Summer

Hours

47/2025 Doucette: Belter

"THAT the Council of the Resort Village of Island View authorize the office summer hours to be Saturday 9am to 3pm and Sunday 9am to 12pm starting May 25, 2025."

CARRIED

Adjourn

48/2025 Belter:

"THAT this meeting of the Council of the Resort Village of Island View be adjourned at 11:59am."

CARRIED


Mayor


Acting Administrator


Initials

Resort Village of Island View

Account Payables for April 2025

DATE	Payment Type		PAYABLE TO	AMOUNT
01-Apr-25	DAP	Mar	Global Merchant Debit Machine Fees	55.53 ✓
30-Apr-25	E-Transfer		Doug Cramer - Honorarium - 1 Meetings (Council April 14th)	150.00
30-Apr-25	E-Transfer		Jocelyn Paslawski - Honorarium - 2 Meeting (LSREMO/GPC)	250.00
30-Apr-25	E-Transfer		Jocelyn Paslawski -LSREMO - Strasbourg Hall Mileage - 52km's@.65/km	33.80
30-Apr-25	E-Transfer		Shane Belter - Honorarium - 1 Meeting (GPC- phone in)	125.00
30-Apr-25	E-Transfer		Calvin Becker - Honorarium - 2 Meetings (GPC, LMRL)	250.00
30-Apr-25	E-Transfer		Calvin Becker -GPC/Council/MTG Mileage - 104km's@.65/km	67.60
30-Apr-25	E-Transfer		Tanya Doucette - Honorarium - 2 Meetings (GPC/WUQWTR)	250.00
30-Apr-25	E-Transfer		Tanya Doucette -WUQWTR- Watrous Mileage - 260km's@.65/km	169.00
30-Apr-25	E-Transfer		Avenue Law - Agreement Review	441.80
30-Apr-25	Online		Bulyea Co-op (Compressor, Pump fittings, Jerry Can's, Rock Rake)	1,163.86 ✓
30-Apr-25	E-Transfer		SPRA - Communities in Bloom Application 2025	125.00 ✓
30-Apr-25	E-Transfer		McKercher LLP - Legal Matter	270.84
30-Apr-25	E-Transfer		Western Boat Lift (Bumper for Dock)	182.82 ✓
30-Apr-25	Cheque	182	Storm Technologies (Nightly Backup 2025)	732.60
30-Apr-25	E-Transfer		Last Mountain Regional LandFill (Tip Fees)	662.88 ✓
30-Apr-25	Cheque	183	Last Mountain Regional LandFill - Annual Levy 2025	9,255.47
30-Apr-25	E-Transfer		Pamela Holliday (Wages Mar 16 - Apr 15)	2,905.06 ✓
30-Apr-25	E-Transfer		Laura Wilsom (Wages Mar 16 - Apr 15)	332.92 ✓
30-Apr-25	Online		Mepp - Pension Plan Employer & Employee contribution	753.73 ✓
30-Apr-25	E-Transfer		Glenn Wilson (Wages Mar 16 - Apr 15)	1,398.57 ✓
30-Apr-25	E-Transfer		Glenn Wilson (Truck Allowance, Grease Gun, Trail Cams, Seafoam)	728.27 ✓ 2126.84 ✓
30-Apr-25	Online	104	CRA - Source Deductions	1,448.71
30-Apr-25	DAP	2	Kubota Lawnmower	751.64 ✓
30-Apr-25	DAP	Apr	Munisoft (monthly software lease)	308.96 ✓
30-Apr-25	Online		FlexNetwork (Office Internet)	99.90 ✓
30-Apr-25	Online		SaskTel (Cell Phone)	25.06 ✓ 50.12
30-Apr-25	Online		Sask Power (115 Perch Cr-Shop)	61.26 ✓
30-Apr-25	Online		Sask Power (Street Lights)	647.68 647.08
30-Apr-25	Online		Sask Power (Pump)	50.22 ✓
30-Apr-25	Online		Sask Power (Marine Dr Office)	106.36 ✓
30-Apr-25	Online		Sask Energy (shop)	196.12 ✓
30-Apr-25	Online	Apr	SaskTel (office phone)	74.15 ✓
30-Apr-25	E-Transfer		Steven Fairbairn - Truck Repair for Rock Damage by Mower - complete	856.03
				24,930.84

Presented to Council on May 3 , 2025

 / 
 CAO / MAYOR 

Resort Village of Island View
Affinity Credit Union , Period Ending 31/03/2025
RECONCILIATION REPORT
Reconciled on: 04/19/2025

Any changes made to transactions after this date aren't included in this report.

Summary	Amount CAD
Statement beginning balance.....	\$221,676.34
Cheques and payments cleared.....	-\$13,845.82
Deposits and other credits cleared.....	\$17,705.39
Statement ending balance.....	\$225,535.91
Uncleared transactions as of 31/03/2025.....	-\$12,550.76
Register balance as of 31/03/2025.....	\$212,985.15

Details

Cheques and payments cleared (28)

Sum of Amount				
Date	Description	Source	Reference	Total
2025-02-28	Last Mountain Regional LandFill (Tip Fees)	Etransfer	7G66D	-777.88
	CRA - Source Deductions	Online	102	-1,684.74
	FlexNetwork (Office Internet)	Online	OU3QLF	-99.90
2025-03-03	Global Merchant Debit Machine Fees	DAP	Feb	-55.53
2025-03-28	Mepp - Pension Plan Employer & Employee contribution	Online	JMIKQI	-579.42
	Sask Power (115 Perch Cr-Shop)	Online	JMIR7A	-64.59
	Sask Power (Street Lights)	Online	JMIR7B	-651.00
	Sask Power (Pump)	Online	JMIR7C	-48.24
	Sask Power (Marine Dr Office)	Online	JMIR7D	-109.23
	Sask Energy (shop)	Online	JMIR79	-289.88
	Munisoft (monthly software lease)	DAP	Mar	-308.96
	Doug Cramer - Honorarium - 1 Meetings (Council Mar29th)	E-Transfer	JMIIB7	-150.00
	Jocelyn Paslawski - Honorarium - 2 Meeting (GPC/Council)	E-Transfer	JMIINA	-250.00
	Shane Belter - Honorarium - 2 Meeting (GPC/ Council- zoom)	E-Transfer	JMIJ1E	-250.00
	Shane Belter -GPC/CouncilMileage - 156km's@.65/km	E-Transfer	JMIJ1E	-101.40
	Calvin Becker - Honorarium - 3 Meetings (GPC, Council, LMRL)	E-Transfer	JMIJ9V	-375.00
	Calvin Becker -GPC/Council/MTG Mileage - 145.60km's@.65/km	E-Transfer	JMIJ9V	-94.64
	Tanya Doucette - Honorarium - 2 Meetings (GPC/Council)	E-Transfer	JMIJIO	-250.00
	Bulyea Co-op (Fuel for Tank)	Online	JMIREO	-45.59
	TAXervice (LTO Registration)	E-Transfer	REHJ6	-203.90
	WesternLitho Printers (Boat Parking Permits)	E-Transfer	JMIQHH	-194.25
	Last Mountain Regional LandFill (Tip Fees)	Etransfer	7G6DE	-547.88
	PBI (Permit 24-003/24-008)	E-Transfer	JMIPDH	-581.70
	SETS-YE 2024 (Saskatchewan Education Property Tax)	Online	REGMJ	-1,005.00
	Pamela Holliday (Wages Feb 16 - Mar 15)	E-Transfer	JMIM26	-2,453.37
	Pam Holliday Expenses (Mileage)	E-Transfer	JMIM26	-81.25
	Glenn Wilson (Wages Feb 16 - Mar 15)	E-Transfer	JMIN2D	-452.07
	Glenn Wilson (Truck Allowance)	E-Transfer	JMIN2D	-250.00
	CRA - Source Deductions	Online	103	-964.82
	FlexNetwork (Office Internet)	Online	JMIO96	-99.90
2025-03-30	SaskTel (office phone)	Online	Mar	-74.04
2025-03-17	Kubota Lawnmower	DAP	1	-751.64
Grand Total				-13,845.82

P Holliday

Pamela Holliday, Chief Administrative Officer
Presented to Council on May 3, 2025

Mayor

[Signature]
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Resort Village of Island View
Affinity Credit Union , Period Ending 31/03/2025
RECONCILIATION REPORT
Reconciled on: 04/19/2025

Uncleared Cheques/Transfers as of 31/03/2025

Date	PAYEE	CHEQUE NO./Online NO.		Amount (CAD)
30-Nov-24	Western Municipal consulting (Board of Revision 2025 Fee)	E-transfer	25-Feb	262.50
25-Jan-25	Steven Fairbairn - Truck Repair for Rock Damage by Mower - when c	E-Transfer		2,477.72
28-Mar-25	SaskTel (Cell Phone)	Online	T6TSQL	25.06 ✓
28-Mar-25	SAMA 2025 Annual Resort Fees	Cheque	180	7,166.00 ✓
25-Jan-25	PARCS 2025 Associate Membership Fee	Cheque	175	100.00
28-Mar-25	R Braumberger Invoice 14 - Pest Predator Control 2025	Online	R159	2,000.00
28-Mar-25	Flaman Sales (6" Hose - Spring Drainage)	Cheque	181	519.48 ✓
			Total	12,550.76

Resort Village of Island View
Affinity Credit Union , Period Ending 28/02/2025
RECONCILIATION REPORT
Reconciled on: 03/22/2025

Any changes made to transactions after this date aren't included in this report.

Summary	Amount CAD
Statement beginning balance.....	\$243,971.98
Cheques and payments cleared.....	-\$22,345.64
Deposits and other credits cleared.....	\$50.00
Statement ending balance.....	\$221,676.34
Uncleared transactions as of 28/02/2025.....	-\$5,402.74
Register balance as of 28/02/2025.....	\$216,273.60

Details

Cheques and payments cleared (20)

Sum of Amount				
Date	Description	Source	Reference	Total
2025-01-25	Parkland Regional Library (Municipal Levy)1/2 Yr 2025	Cheque	176	-1,179.20
	Aquarius Water (Office Water Dec 2024)	Etransfer	RJAKN	-155.00
	SK Public Safety Agency Dispatch - Minister Finance	Cheque	177	-281.40
	AON Canada Inc - SUMAssure (Dec 31 2024 to Dec 2025)	Cheque	178	-10,530.00
	SPRA 2025 Annual Membership Fee	Etransfer	NSRH2	-50.00
2025-02-02	Global Merchant Debit Machine Fees	DAP	Jan	-55.90
2025-02-28	Mepp - Pension Plan Employer & Employee contribution	Online	NSM9S	-859.40
	SaskTel (Cell Phone)	Online	NSKF0	-25.06
	Sask Power (115 Perch Cr-Shop)	Online	NSKES	-69.48
	Sask Power (Street Lights)	Online	NSKET	-651.60
	Sask Power (Pump)	Online	NSKEU	-49.10
	Sask Power (Marine Dr Office)	Online	NSKEV	-115.76
	Sask Energy (shop)	Online	NSKER	-323.45
	SaskTel (office phone)	Online	Feb	-74.04
	Munisoft (monthly software lease)	DAP	Mar	-308.96
	Co-op Bulyea (Case Tractor Oil Supplies/Filter for Fuel Tank)	Online	NSLLF	-2,342.33
	Pamela Holliday (Wages Jan 16 - Feb 15)	E-Transfer	NSOCK	-3,250.87
	Pam Holliday Expenses (Mil 46kms/blinds/domain/website)	E-Transfer	NSQ9N	-150.07
	Glenn Wilson (Wages Jan 16 - Feb 15)	E-Transfer	NSPFG	-1,427.64
	Glenn Wilson (Truck Allowance & Snowblower Shear pins)	E-Transfer	NSPFG	-257.04
	Laura Wilson (Wages Jan 16 - Feb 15)	E-Transfer	BNSNB7	-189.34
Grand Total				-22,345.64

P Holliday

Pamela Holliday, Chief Administrative Officer
Presented to Council on May 3, 2025

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Mayor
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Uncleared Cheques/Transfers as of 28/02/2025

Date	PAYEE	CHEQUE NO./Online NO.		Amount (CAD)
30-Nov-24	Western Municipal consulting (Board of Revision 2025 Fee)	E-transfer	25-Feb	262.50
25-Jan-25	Steven Fairbairn - Truck Repair for Rock Damage by Mower - when c	E-Transfer		2,477.72
28-Feb-25	Last Mountain Regional LandFill (Tip Fees)	Etransfer	7G66D	777.88
28-Feb-25	CRA - Source Deductions	Online	102	1,684.74
25-Jan-25	PARCS 2025 Associate Membership Fee	Cheque	175	100.00
28-Feb-25	FlexNetwork (Office Internet)	Online	OU3QLF	99.90
			Total	5,402.74