

Resort Village of Island View Agenda

Meeting of Council held in the Island View Office Island View, Saskatchewan

Saturday, October 26, 2024 at 10:00 a.m.

1. Call meeting to Order. Time: _____
2. Declarations of Conflict of Interest or Financial Interest
3. Adoption of the Agenda – October 26, 2024 Motion: _____
4. Approval of Minutes – September 28, 2024 Motion: _____
5. Business Arising from the September 28, 2024 Minutes –
6. Notice of Proclamations/Presentations/Delegations/Recognitions: None
7. That the following correspondence having been read, be received, and filed:
 - a. Municipal Voice
 - b. Council Training – George Cuff – in person (Lumsden, Dec. 2 or 3)
 - c. Parkland Regional Library Semi-Annual Meeting on November 2 in Elfros.
 - d. LSREMO Nov. 2, 2024 Training Course – Southey – attendees to confirm
 - e. MuniSoft renewal due in November
 - f. SUMAssurance 2024/2025 – renewal/review to be complete by Nov. 1 – New Pavilion to be added
Motion to accept the Correspondence as presented: _____

8. Reports

Administrator Report –

1. Investments coming due at Affinity – Nov. 3 - \$51,125 & 61,564.73 (Current Rates: 1YrFlex2.75%, 1YrGIC3.75%, 2YrGIC3.4%)
2. Town of Strasbourg would like to meet to discuss – Fire Agreement – Council to set a time.
3. Lots for Sale and Wood Chipper – Advertised on Website, Facebook and bulletin board.
4. Road build up completed on Pike. Discussed with resident and pleased.
5. Working on building up road to assist in drainage after harvesting complete
6. CCBF – Canadian Community Building Fund Agreement – Mayor and CAO to sign
7. Request to be added to RM of McKillop Meeting as a delegate regarding road into Island View. Schedule never received from RM of McKillop.
8. Request First Responders or Paramedics in the area to go on a list at the office for local residents.
9. Marine Drive – potholes – filling with gravel, cost to canola complete road approx.. \$5,000. Had a load of gravel brought in and will continue to fill where the road punches out until more work can be done in the spring.
10. Banford Sign installed on new Pavilion by volunteers.
11. FlexNetworks internet hooked up in the office – Wood River cancelled – park/kitchen to be done by another contractor later.
12. Debit Yearly comparison – significant decrease since bylaw changed – save \$1,070 to date.
13. Large Tree on bank cut up into logs, wood left available for residents to pickup.

Maintenance Report –

- Winter road markers are installed
- Boat dock has been pulled
- Kitchen water holding tank drained
- Loraas bins on west side of compound have been turned for the winter
- Some repairs have been made to the Case tractor (throttle cable, muffler, some oil leaks). More minor repairs to make.
- Repairs have been made to Schulte snowblower (hoses/couplers)
- Shelf units installed in shop sea can. Still looking for pallet/pipe racking
- Kitchen and washroom water system will be winterized in the next few days. Will coordinate with Cindy.

Rec Committee Report– Public Meeting to be held at Office Oct. 26, 2024 – 1pm, Hot Water Tank needed for 2025.

Council Reports-

- Mayor –
- Deputy Mayor –
- Councilors –

LRML – Meeting Wednesday - Oct. 23, 2024

Motion to accept the Reports as presented: _____

9. Statement of Financial Activities & Bank Reconciliation

a. Bank Reconciliation: September 2024

Motion: _____

10. List of Accounts for Approval: October 2024

Motion: _____

11. Discussion Items

- a. Registering Golf Carts – at the office and assigning a number correlating to the residents contact card.
- b. Parking passes - tags – suggest send out with Assessment or Tax Notices
- c. CDI 03-2024 Additional Streetlights on Sunset and all existing streetlight posts and one at the corner of Marine Drive and Pike Ave. Poll residents with survey questions. Reasoning: Safety, coyotes, wildlife. Cost analysis to be completed to include installation and long term additional Sask. Power costs. Install costs - on existing pole – approx. \$1,000 each. No pole – approx.. \$6,000 to \$8,000 each.
- d. Bulletin Board – to be upgraded or replaced
- e. Permanent Picnic Tables for new Pavilion in 2025 – liaisons from council to discuss with Rec Committee. A local resident may build them.
- f. CDI 02-2024 Protective Barrier along the ridge of Municipal Reserve Parks –
- g. CDI 04-2024 Trench Request for 119 Lakeview Drive - (from the lake, up the east side of 144 Lakeview Drive and across the street to 119 Lakeview Drive. – CAO CDI and recommendation
- h. Governance & Priorities Committee (GPC) – recommended by Geroge Cuff and CAO – once a month meeting prior to Council Meeting.
- i. CDI 07-2024 Social Media Policy – administrator to develop from examples
- j. CDI 08-2024 Traffic Bylaw to include all in one – administrator to develop for Council review
- k. Resident request to amalgamate Lot 19 and 20 Block 1, Plan 60R15827, 124 and 126 Maple Road – Reason – more parking.
- l. Donation Policy suggestion by CAO
- m. Tree Removal request – 103 Pickerel Crescent – Contractor quoted \$2,200 to complete

12. Old Business

- a. OCP/Zoning amendments
 - i. Cost Analysis – in process
- b. Kitchen Roof – to be installed in October by contractor
- c. Boundary Alteration – Sealed Resolution to arrive Oct. 26th from RM of McKillop
- d. Drainage – Far End of Marine Drive
- e. Cyber Security and Insurance
- f. CDI 01-2024 – Mower comparison Analysis – lease/loan/cash options
- g. CDI 05-2024 EPI Pen and – CAO Recommendation – new heated box
- h. CDI 06-2024 New Well with payment option

13. New Business

“THAT TAXervice, on behalf of the Resort Village of Island View, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land: LOT 21-BLK/PAR 1-PLAN 60R15827 EXT 0, 109593489.”

14. Open Forum

15. In Camera Session
Discussion Items

Time: _____ Motion: _____

Strategic Planning

- ➔ Boundary Alteration
- ➔ Road into Island View – Maintenance/Custom Work Orders
- ➔ Fire Agreement
- ➔ Drainage
- ➔ Streetlights

16. Out of Camera Session

Time: _____ Motion: _____

17. “That this meeting of the Council of Resort Village of Island View be adjourned @ _____.”

Motion: _____

Date of next meeting: Saturday - November 30, 2024, 10am

Resort Village of Island View

Regular Meeting of Council held in the office at

Resort Village of Island View, Saskatchewan

Saturday, October 26, 2024

Attendance:

Mayor: Doug Cramer
Deputy Mayor: Jocelyn Paslawski
Councillor: Calvin Becker - Absent
Councillor: Tanya Doucette
Councillor: Shane Belter – via phone
Administrator: Pamela Holliday

A quorum being present, Mayor Cramer called the meeting to order at 10:02 a.m.

Agenda

163/2024 Paslawski: Doucette
"THAT the agenda be approved as presented."

CARRIED

Minutes - Regular

164/2024 Doucette: Paslawski
"THAT the minutes from the September 28, 2024 regular meeting of Council be approved as presented by the Administrator."

CARRIED

Correspondence

165/2024 Doucette: Paslawski:
"THAT the correspondence from the October 26, 2024 meeting, as presented by the Administrator, be filed:

1. Municipal Voice
2. Council Training – George Cuff – in person (Lumsden, Dec. 2 or 3)
3. Parkland Regional Library Semi-Annual Meeting on November 2 in Elfros.
4. LSREMO Nov. 2, 2024 Training Course – Southey – attendees to confirm
5. MuniSoft renewal due in November
6. SUMAssurance 2024/2025 – renewal/review to be complete by Nov. 1 – New Pavilion to be added

CARRIED

LSREMO Training

166/2024 Paslawski: Doucette
"THAT the administrator be authorized to attend the LSREMO Training Course in Southey, SK on Saturday, November 2, 2024 as the original committee members from Council were unable to attend and requested a report be brought back to all of Council by the Administrator."

CARRIED

Reports

167/2024 Paslawski: Doucette
"THAT the Resort Village of Island View acknowledge the following meeting reports:
Administrator –

Administrator Report –

1. Investments coming due at Affinity – Nov. 3 - \$51,125 & 61,564.73 (Current Rates: 1YrFlex 2.75%, 1Yr GIC3.70%, 2Yr GIC3.4%)
2. Town of Strasbourg would like to meet to discuss – Fire Agreement – Council to set a time.
3. Lots for Sale and Wood Chipper – Advertised on Website, Facebook and bulletin board.
4. Road build up completed on Pike. Discussed with resident and pleased.
5. Working on building up road to assist in drainage after harvesting complete
6. CCBF – Canadian Community Building Fund Agreement – Mayor and CAO to sign
7. Request to be added to RM of McKillop Meeting as a delegate regarding road into Island View. Schedule never received from RM of McKillop.
8. Request First Responders or Paramedics in the area to go on a list at the office for local residents. The request will be posted on Facebook.



9. Marine Drive – potholes – filling with gravel, cost to canola complete road approx.. \$5,000. Had a load of gravel brought in and will continue to fill where the road punches out until more work can be done in the spring. Contact McKee's for recommendations.
10. Banford Sign installed on new Pavilion by volunteers. Would be more visible with backing.
11. FlexNetworks internet hooked up in the office – Wood River cancelled – park/kitchen to be done by another contractor later.
12. Debit Yearly comparison – significant decrease since bylaw changed – save \$1,070 to date.
13. Large Tree on bank cut up into logs, wood left available for residents to pickup.

Maintenance Report –

- Winter road markers are installed
- Boat dock has been pulled
- Kitchen water holding tank drained
- Loraas bins on west side of compound have been turned for the winter
- Some repairs have been made to the Case tractor (throttle cable, muffler, some oil leaks). More minor repairs to make.
- Repairs have been made to Schulte snowblower (hoses/couplers)
- Shelf units installed in shop sea can. Still looking for pallet/pipe racking
- Kitchen and washroom water system will be winterized in the next few days. Will coordinate with Cindy.

Rec Board Report– Public Meeting to be held at Office Oct. 26, 2024 – 1pm, Hot Water Tank needed for 2025. Looking into picnic tables and cooking devices.

Council Reports-

LMRL – Meeting Wednesday – Oct. 23, 2024, New website, Fence is being redone and shingles processed in November.

CARRIED

GIC's 168/2024 Paslawski: Cramer
Reinvest "THAT the Administrator be authorized to reinvest \$ 51,125 & \$61,564.73 in the 1Year GIC Rate at the Affinity Credit Union in Strasbourg, SK."

CARRIED

CCBF 169/2024 Doucette: Paslawski
Agreement "THAT the Mayor and Administrator be authorized to sign the new Municipal Funding Agreement under the Canada Community Building Program (CCBF)."

CARRIED

Financial 170/2024 Belter: Paslawski
Reports "THAT the Statement of Financial Activities and Bank Reconciliation for the month of September 2024 be accepted as presented by the Administrator."

CARRIED

Payment of 171/2024 Doucette: Paslawski
Accounts "THAT the List of Accounts for Approval for the month of October 2024, manual cheques and electronic (DAP/E-Transfer/Online) Cheque No. 171 to 172 - Totally \$5,473.48 and E-Transfer/DAP/Online Totally \$51,353.70: for a Grand Total \$56,827.18 as attached hereto and forming a part of these minutes, be approved for payment."

CARRIED

PAYABLE TO	AMOUNT
Global Merchant Debit Machine Fees	221.16
Honorarium October	650.00
Derek Spitzer - Tree Cutting on Bank	2,200.00
PBI - Inspection Fee	1,326.50
Rolling Plains Metal	157.50
Rocky Coleman - Bylaw Officer	224.87
McKercher Lawyer - Correspondence - Move Date	461.76
SETS- Oct 2024 (Saskatchewan Education Property Tax)	39,598.88
Last Mountain Regional Landfill (Tip Fees)	1,438.20
Wood River Controls - Office Internet Final Bill	160.51
FlexNetwork (Office Internet)	99.90
Co-op Bulyea (Oil Supplies)	287.10
Payroll Sept 16- Oct 15	5,096.30
Expenses (Mileage & Truck Allowance & Throttle Cable & Shetwing for Sea Can)	1,030.75
Mepp - Pension Plan Employer & Employee contribution	787.88
Munisoft (monthly software lease)	305.25
CRA - Source Deductions	1,679.40
SaskTel (Cell Phone)	25.06
Sask Power (115 Perch Cr-Shop)	53.36
Sask Power (Street Lights)	649.07
Sask Power (Pump)	74.49
Sask Power (Marine Dr Office)	124.88
Sask Energy (shop)	99.76
SaskTel (office phone)	74.60
	56,827.18

Discussion Items

- 1) Registering Golf Carts – at the office and assigning a number correlating to the residents contact card.
- 2) Parking passes - tags – suggest send out with Assessment or Tax Notices
- 3) CDI 03-2024 Additional Streetlights on Sunset and all existing streetlight posts and one at the corner of Marine Drive and Pike Ave. Poll residents with survey questions. Reasoning: Safety, coyotes, wildlife. Cost analysis to be completed to include installation and long-term additional Sask. Power costs. Install costs - on existing pole – approx. \$1,000 each. No pole – approx. \$6,000 to \$8,000 each.
- 4) Bulletin Board – to be upgraded or replaced – Jocelyn to investigate and present to Council options.
- 5) Permanent Picnic Tables for new Pavilion in 2025 – liaisons from council to discuss with Rec Committee. A local resident may build them. Jocelyn designated as the Rec Committee liaison.
- 6) CDI 02-2024 Protective Barrier along the ridge of Municipal Reserve Parks –
- 7) CDI 04-2024 Trench Request for 119 Lakeview Drive - (from the lake, up the east side of 144 Lakeview Drive and across the street to 119 Lakeview Drive. – CAO CDI and recommendation
- 8) Governance & Priorities Committee (GPC) – recommended by George Cuff and CAO – once a month meeting prior to Council Meeting.
- 9) CDI 07-2024 social media Policy – administrator to develop from examples
- 10) CDI 08-2024 Traffic Bylaw to include all in one – administrator to develop for Council review
- 11) Resident request to amalgamate Lot 19 and 20 Block 1, Plan 60R15827, 124 and 126 Maple Road – Reason – more parking. Check if applied previous and request better picture of sites on a site plan.
- 12) Donation Policy suggestion by CAO
- 13) Tree Removal request – 103 Pickerel Crescent – Contractor quoted \$2,200 to complete
- 14) Safety Signage on Parks and at Boat Ramp – No ATV/UTV or motorized vehicles.
- 15) Sign for Village Entrance (Private Boat Launch, For Use by Residents only)

Agreement Bylaw 172/2024 Paslawski: Cramer

“That the Resort Village of Island View instruct the Administrator to undertake creating a new Agreement Bylaw between the Resort Village of Island View and the owners of 119 Lakeview Drive in regards to the trench request with a firm timeline of completion for including repairs - to be presented to Council for review.”

CARRIED

Social Media Policy 173/2024 Doucette: Cramer

"That the Resort Village of Island View instruct the Administrator to undertake creating a new Social Media Policy for the Resort Village of Island View to be presented to Council for review."

CARRIED

Signage 174/2024 Cramer: Paslawski

"That the Resort Village of Island View instruct the Administrator to undertake getting Safety Signs on Parks and the Boat Ramp area to be installed."

CARRIED

Boundary Alteration 175/2024 Doucette: Cramer

"That the Resort Village of Island View authorize the Administrator to execute the Boundary Alteration Application to the SK Government Relations Community Planning to give Island View 220-000621200, Qtr PT NW Sec 21 Tp 23 Rg 23 W 2 Sup 00, which is currently under the R.M. of McKillop No 220's jurisdiction."

CARRIED

Old Business

- OCP/Zoning amendments
- Cost Analysis – in process
- Kitchen Roof – to be installed in October by contractor
- Boundary Alteration – Sealed Resolution to arrive Oct. 26th from RM of McKillop
- Drainage – Far End of Marine Drive
- Cyber Security and Insurance
- CDI 01-2024 – Mower comparison Analysis – lease/loan/cash options
- CDI 06-2024 New Well with payment option

Tax Enforcement 176/2024 Paslawski: Doucette

"THAT TAXervice, on behalf of the Resort Village of Island View, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land: LOT 21-BLK/PAR 1-PLAN 60R15827 EXT 0, 109593489."

CARRIED

Shane Belter left the meeting at 12:17pm

*In-Camera
Session*

177/2023 Doucette: Paslawski

"THAT this meeting moves into an in-Camera session as per Clause 120(2)(a) of The Municipalities Act."

CARRIED

Time: 12:18 p.m.

178/2023 Doucette: Paslawski

"THAT this meeting be reconvened."

CARRIED

Time: 12:50 p.m.

Budget Funds

179/2024 Doucette: Cramer

"That the Resort Village of Island View authorize the Administrator to move \$4,000 in the budget from the Lake Water Pump line item to the Tree Removal/Addition MR line item increasing the Tree Removing/Addition MR line item to a total of \$6,000 and leaving \$1,000 in the Lake Water Pump line item."

CARRIED

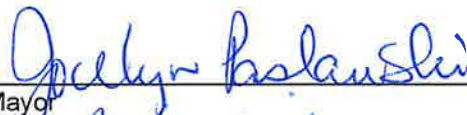
Adjourn

180/2024 Paslawski

"THAT this meeting of the Council of the Resort Village of Island View be adjourned."

CARRIED

Time: 12:57 p.m.



Mayor



Administrator

Island View Rec Board meeting Oct 26/2024

Attendance

Don Copeland
Jocelyn Paslawski
Maureen Meier
Kim Dobson
Elva Brisbois
Lois Manz
Malcolm Manz
Cindy Desjarlais
Ray Olson

Rec Board Executive

Don Copeland – President
Jocelyn Paslawski – Village Council
Calvin Becker - Village Council
Susan Zwarych – Treasurer
Elva Brisbois – Secretary

Other Board members

Gord Epp
Lois Manz
Malcolm Manz
Maureen Meier
Kim Dobson
Lois Manz
Malcolm Manz
Cindy Desjarlais
Ray Olson
Dennis Zwarych



Bank signing authority

These people are to get signing authority at the Affinity Credit Union

Don Copeland

Jocelyn Paslawski

Susan Zwarych

Planned Events for 2025

May Long weekend Village Appreciation Event:

- Free hot dogs and hamburgers Flex Networks paid \$1000 for the 2024 event, so we can do it for a similar cost We can have a donation bucket for a good cause This is a good way to get volunteers to sign up
- **Canada Day Event** to be held on Saturday June 28
 - Pancake breakfast
 - Canteen open all day until start of fireworks
 - Kids Parade
 - Pickle Ball – Maureen to organize.
- Advertise with the Rec Board and Village sign boards a month in advance
 - Bouncy Castle – Don and Jocelyn to investigate something smaller and cheaper
 - Face Painting – Marcia Strong might do this
 - A band is already booked - \$1600 cost Fire works – Don't increase the cost, shorten the length by how ever much the price is increased. Village to put in \$2000
 - 50/50 Don Jr can do the sales
 - The garage sales on the July long will be advertised to be on the Sunday, so that people can attend the events in the park. People can have the garage sales any day they want, we have no control over that.
- **August Long Weekend**
 - Bocce Ball
 - Pancake breakfast



- Canteen open until 6PM
- Kids Games – Kim to organize, but others need to help
- Local Signer to perform in the Pavilion in the afternoon. This is still be negotiated with her. Maybe see if Don Uhl can provide karaoke
- Have the Rider game on a TV if there is one. There should be good internet to get the game in the park.
- 50/50 – Don Jr can do the sales
- A Silent Auction would be a nice addition to the August Party. The idea is to have people and companies donate items for sale.
-
- Discussion Items Ideas
 - Discussed Christmas party Jocelyn might know of someone that can cater this.
 - **UPDATE re CHRISTMAS PARTY:**
 - ***JANUARY 18 , 2025 at Bulyea Bar***
 - ***Chinese Buffet - \$20.00/person. Does not include drinks or tip***
 - ***If you plan to attend, please text or call Jocelyn at 306 722 7490 or Elva at 306 591 0022. We need to get an approximate number of those that plan to attend.***
 - Halloween in August Planned for Mid August 2025 Alisha concerned about the negative comments regarding the prizes Food prices need to go up More discussion to be at the next meeting when there is a better idea of the food costs.
 - We need some tables for the Pavilion Les Scherle has agreed to make some. There should be 2 to 6 tables to start. The tables have to be heavy enough that they can't be easily moved, but not fixed to the ground
 - The next big purchase should be a floor in the Pavilion – maybe pavement Some places have a barbecue grill provided. Strasbourg has one but they have to keep it locked. Colesdale has one provided.
 - There was a discussion about lights in the Pavilion and Pickle ball court. It is expected that the neighbours would complain about lights that are on all of the time.
 - The kitchen needs a upgraded water heater. The current one is only 10 gallons or so. The water heater is to be turned off between events
 - There is a request for Horse shoe pits. These could be installed in the South park

- It would be nice to get some trees on the West side of the Courts. These need to be larger trees – greater than 6 ft.
- Lois and Malcolm will continue to collect the recycling at the Compound. They would like some additional help.
- The next meeting to be April 26 at the Village office.

A handwritten signature in blue ink, appearing to be 'J. J. J.', is located in the bottom right corner of the page.

Resort Village of Island View

Account Payables for October 2024

DATE	Payment Type		PAYABLE TO	AMOUNT
03-Oct-24	DAP	Sept	Global Merchant Debit Machine Fees	221.16
31-Oct-24	E-Transfer		Doug Cramer - Honorarium - 1 Meeting	150.00
31-Oct-24	E-Transfer		Jocelyn Paslawski - Honorarium - 1 Meeting	125.00
31-Oct-24	E-Transfer		Shane Belter - Honorarium - 1 Meeting	125.00
31-Oct-24	E-Transfer		Calvin Becker - Honorarium - 1 Meeting	125.00
31-Oct-24	E-Transfer		Tanya Doucette - Honorarium - 1 Meetings	125.00
31-Oct-24	Cheque		Derek Spitzer - Tree Cutting on Bank	2,200.00
31-Oct-24	E-Transfer		PBI - Inspection Fee	1,326.50
31-Oct-24	E-Transfer		Rolling Plains Metal	157.50
31-Oct-24	Online		Rocky Coleman - Bylaw Officer	224.87
31-Oct-24	E-transfer		McKercher Lawyer - Correspondence - Move Date	461.76
31-Oct-24	Online		SETS- Oct 2024 (Saskatchewan Education Property Tax)	39,598.88
31-Oct-24	Cheque		Last Mountain Regional LandFill (Tip Fees)	1,438.20
31-Oct-24	Etransfer		Wood River Controls - Office Internet Final Bill	160.51
31-Oct-24	Online		FlexNetwork (Office Internet)	99.90
31-Oct-24	Online		Co-op Bulyea (Oil Supplies)	287.10
31-Oct-24	Cheque		Pamela Holliday (Wages Sept 16 - Oct 15)	3,176.63
31-Oct-24	Cheque		Pam Holliday Expenses (Mileage)	96.85
31-Oct-24	Online		Mepp - Pension Plan Employer & Employee contribution	787.88
31-Oct-24	Cheque		Glenn Wilson (Wages Sept 16 - Oct 15)	1,267.44
31-Oct-24	Cheque		Glenn Wilson (Truck Allowance & Throttle Cable & Shelving for Sea Can)	933.90
31-Oct-24	Cheque		Laura Wilson (Wages Sept 16-Oct 15)Administration	652.23
31-Oct-24	DAP	Oct	Munisoft (monthly software lease)	305.25
31-Oct-24	Online		CRA - Source Deductions	1,679.40
31-Oct-24	Online		SaskTel (Cell Phone)	25.06
31-Oct-24	Online		Sask Power (115 Perch Cr-Shop)	53.36
31-Oct-24	Online		Sask Power (Street Lights)	649.07
31-Oct-24	Online		Sask Power (Pump)	74.49
31-Oct-24	Online		Sask Power (Marine Dr Office)	124.88
31-Oct-24	Online		Sask Energy (shop)	99.76
31-Oct-24	Online	oct	SaskTel (office phone)	74.60
				56,827.18

Presented to Council on October 26, 2024

 / 
 CAO / MAYOR