

Resort Village of Island View

Regular Meeting of Council held in the office at

Resort Village of Island View, Saskatchewan

Saturday, February 25, 2023

Present: Mayor: Ray Olson
Council Members: Warren Coghlan
Council Member: Gordon Epp
Administrator: Pamela Holliday

A quorum being present, Mayor Olson called the meeting to order at 10:01 a.m.

Minutes - Regular 16/2023 Epp: Coghlan
"THAT the minutes from the January 28, 2023, regular meeting of Council be approved as presented by the Administrator."

CARRIED

Correspondence 17/2023 Coghlan: Epp
"THAT the following correspondence from the February 25, 2023, meeting, as presented by the Administrator, be filed:

- a. Fort Distributor sent quote for dust control – \$0.40/Litre – we used approx. 48,000 -> \$19,200.
- b. Indy Construction Asphalt Paving – Quote for Paving Marine Drive - \$ 398,942 + (PST & GST)
- c. City of Regina – online pricing for reclaimed asphalt - \$18.00/ tonne
- d. Prairie Energy Resources Inc. – Green Bond – Canola Quote - \$ 39,618.35 + (PST & GST)
- e. Parkland Regional Library Letter and Agreement to extend Library Open Hours
- f. MuniSoft Software Update – CPR Assessment Changes – CPR properties now taxable
- g. WSA – Contact information update request – Currently - Ray Olson primary contact.
- h. SK Gov't offering free – Building & Technical Standards Branch Workshop – 16 hours.
- i. Fast Facts February 2023 received from the RCMP.
- j. Town of Strassbourg March Community Calendar 2023
- k. Registered RVIV for Earth Day Tree Planting Relay – April 22nd Earth Day
- l. CEBA loan letter reminder from Affinity – due December 31st, 2023
- m. 2022 Strassbourg Fire Dept. Newsletter
- n. SUMAssurance – Risk Management – Winter – Bulletin
- o. SK Prairie Conservation February Newsletter 2023
- p. Big Think Q1

CARRIED

Reports 18/2023 Epp: Coghlan
"THAT the Resort Village of Island View acknowledge the following meeting reports:
Administrator –

- a. RCMP Constable Perry – stopped into the office Feb 11, 2023 – no calls, quiet, checking mostly for helmets, plates visibly on snowmobiles, willing to attend parade in summer.
- b. Registered for SAMA's "A Day in the Life of an Appraiser" Webinar – March 2, 2023.
- c. Attended via Zoom Webinars in Feb -> Strategy, Data, and Governance Feb 22
- d. Spring Bay reached out to RVIV regarding our Sports Pad project – I sent info on Feb. 11
- e. Audit Cost reduction – discussed with Asel and will take in all documents needed April 3rd to save on travel cost of \$800.
- f. T4's completed on Feb. 18 – ready at the office.
- g. Reviewing Loraas bin – to reduce cost to residents in winter. On demand tipping.
- h. WCB Employer Payroll Statements (EPS) submitted Feb. 11, 2023
- i. S. Hilderman donated \$350 for the hay cut. He will donate \$350 in the summer and will cut the open area in 2023.
- j. Placed Winter walking bingo game in flyer holder for residents.
- k. Need bench ends for swim platform bench – ordering from Western Boat Lift

 
Mayor / Administrator

MuniSoft AP
Training

26/2023 Coghlan: Epp

"That the Resort Village of Island View approve the Administrator to attend MuniSoft New Accounts Payable Intro Webinar training at a cost of \$109 to ensure to get the upgrade and enhancements offered by MuniSoft as the old Accounts Payable will no longer be maintained by Dec. 31, 2023."

CARRIED

In-Camera
Session

27/2023 Coghlan: Epp

"THAT this meeting moves into an in-Camera session as per Clause 120(2)(a) of The Municipalities Act."

CARRIED

Time: 11:21 a.m.

28/2023 Epp

"THAT this meeting be reconvened."

CARRIED

Time: 12:39 p.m.

Fire Suppression
Services
Agreement

29/2023 Coghlan: Epp

"That the Resort Village of Island View approve the Mayor and the Administrator to sign and enter into a Fire Suppression Services Agreement with the Village of Siltion, PO Box 1, Siltion, SK, S0G 4L0 for the Resort Village of Island View."

CARRIED

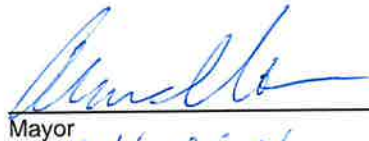
Adjourn

30/2023 Coghlan

"THAT this meeting of the Council of the Resort Village of Island View be adjourned."

CARRIED

Time: 12:47 p.m.



Mayor



Administrator

Resort Village of Island View

Account Payables for February 2023

DATE	Payment Type		PAYABLE TO	AMOUNT
01-Feb-23	DAP	Dec	Global Merchant Debit Machine Fees	148.04
25-Feb-23	Cheque	68	Warren Coghlan (Honorarium and mileage)	790.10
25-Feb-23	Etransfer		Gordon Epp (Honorarium February)	315.00
25-Feb-23	Cheque		SAMA 2023 Annual Resort Fees	7,458.00
25-Feb-23	Cheque	67	Last Mountain Regional LandFill (Gate entrance fee - branches 2022)	375.90
25-Feb-23	Cheque	67	Last Mountain Regional LandFill (Jan -Tip Fees)	666.20
25-Feb-23	Etransfer		Pamela Holliday (Wages Dec 16 - Jan 15)	2,605.94
25-Feb-23	Etransfer		Pam Holliday Expenses (Mileage)	41.60
25-Feb-23	Online		Mepp - Pension Plan Employer & Employee contribution	630.00
25-Feb-23	Etransfer		Glenn Wilson (Wages Jan 16 - Feb 15)	354.59
25-Feb-23	Etransfer		Glenn Wilson Truck Allowance & Supplies	250.00
25-Feb-23	Etransfer		Wood River Controls - Office Internet	55.50
25-Feb-23	Etransfer		Rolling Plains Metalworks (Snowblower skids)	268.30
14-Feb-23	DAP	Feb	Munisoft (monthly software lease)	227.55
25-Feb-23	Online		CRA - Source Deductions	1,091.37
25-Feb-23	Online		SETS (Saskatchewan Education Property Tax)	309.23
25-Feb-23	Online		SaskTel (Cell Phone)	24.85
25-Feb-23	Online		Sask Power (115 Perch Cr-Shop)	55.31
25-Feb-23	Online		Sask Power (Street Lights)	632.43
25-Feb-23	Online		Sask Power (Pump)	64.22
25-Feb-23	Online		Sask Power (Marine Dr Office)	107.10
25-Feb-23	Online		Sask Energy (shop)	253.90
25-Feb-23	Online		SaskTel (office phone)	73.93
28-Feb-23	DAP	67	Kubota	463.57
				17,262.63

Presented to Council on February 25, 2023

 / 
 CAO / MAYOR

Resort Village of Island View
Affinity Credit Union 3003050, Period Ending 31/01/2023
RECONCILIATION REPORT
Reconciled on: 06/02/2023

Any changes made to transactions after this date aren't included in this report.

	Amount CAD
Statement beginning balance.....	\$202,496.83
Cheques and payments cleared.....	-\$22,726.85
Deposits and other credits cleared.....	\$6,765.79
Statement ending balance.....	\$186,535.77
Uncleared transactions as of 31/01/2023.....	\$1,778.82
Register balance as of 31/01/2023.....	\$188,314.59

Details

Cheques and payments cleared (30)

Sum of Amount				
Date	Description	Source	Reference	Total
10/29/2022	D. Sptizer - Dutch Elm Infected Tree removals	Cheque	53	-700.00
12/17/2022	AON Canada Inc - SUMAssure (Dec 31 2022 to Dec 2023)	Cheque	59	-10,710.00
	Western Municipal consulting (Board of Revision 2023 Fee)	E-Transfer	GOSP	-262.50
	SK Public Safety Agency Dispatch - Minister Finance	Cheque	60	-246.23
	UMAAS Office Inspection Inspector Travel Fees - Dec 2 2022	Cheque	62	-131.57
1/3/2023	Global Merchant Debit Machine Fees	DAP	Dec	-149.88
	Munisoft (monthly software lease)	DAP	Dec	-227.55
1/28/2023	CRA - Source Deductions	Online	75	-1,166.51
	SETS (Saskatchewan Education Property Tax)	Online	V0005	-612.35
	SaskTel (office phone)	Online	Jan	-73.83
	Wood River Controls - Office Internet	Etransfer	UVMLO	-55.50
	SaskTel (Cell Phone)	Online	UVTNA	-25.07
	Sask Power (115 Perch Cr-Shop)	Online	UVTN6	-57.24
	Sask Power (Street Lights)	Online	UVTN7	-632.43
	Sask Power (Pump)	Online	UVTN8	-64.64
	Sask Power (Marine Dr Office)	Online	UVTN9	-102.66
	Sask Energy (shop)	Online	UVTN5	-391.58
	Glenn Wilson Truck Allowance & Supplies	Etransfer	UVKEQ	-269.93
	WUQWTR 2023 Membership	Etransfer	UVIQ4	-100.00
	Gordon Epp (Honorarium January)	E-Transfer	UVHG2	-125.00
	PBI - Inspection Fee	E-Transfer	UVUMS	-257.25
	SUMA Convention Fee 2023 (Olson & Holliday)	Online	UVRHI	-1,050.00
	SUMA Membership Fee 2023	Online	UVQV2	-720.89
	Pamela Holliday (Wages Dec 16 - Jan 15)	Etransfer	UVI55	-1,503.73
	Pam Holliday Expenses (Mileage/Office Microwave/Postal)	Etransfer	UVI55	-400.92
	Mepp - Pension Plan Employer & Employee contribution	Online	UVRS6	-615.88
	Glenn Wilson (Wages Dec 16 - Jan 15)	Etransfer	UVKEQ	-958.84
	Laura Wilson (Wages Dec 16-Jan 15)Admin	Etransfer	UVJIA	-111.21
	Coop Bulvea - Supplies (10L THF & 10L EHC Hyrdraulic Fluid Tractor)	Online	UVTN4	-62.54
1/14/2023	UMAAS Membership 2023 Fee - Pam Holliday	Cheque	63	-250.00
1/31/2023	Munisoft (monthly software lease)	DAP	Jan	-227.55
1/30/2023	Kubota	DAP	66	-463.57
Grand Total				-22,726.85


Pamela Holliday, Administrator


Mayor