

Resort Village of Island View

Regular Meeting of Council held in the office at

Resort Village of Island View, Saskatchewan

Saturday, December 14, 2024

Attendance:

Mayor: Doug Cramer - Absent
Deputy Mayor: Jocelyn Paslawski
Councillor: Calvin Becker - Absent
Councillor: Tanya Doucette
Councillor: Shane Belter – via phone
Administrator: Pamela Holliday

A quorum being present, Deputy Mayor Paslawski called the meeting to order at 10:01 a.m.

CAO reminded Council of COI - A conflict of interest occurs when a person in public life is in a position where a private interest may, or may appear to conflict with his or her role as a municipal council member. Conflict of interest provisions are found in Part VII of *The Municipalities Act, 2010*. Each Council member is responsible for their own conflict of interest.

Another Council member can ask for a recorded vote. If a council member does not declare – you could be disqualified by the rest of council immediately and you could be removed from your seat. The responsibility is on each Council member to declare. Remember – Declare, Disclose, Refrain from voting – Abstain discussing and remove yourself from the room (exclude yourself).

Agenda

198/2024 Doucette: Paslawski
"THAT the agenda be approved as presented."

CARRIED

Minutes - Regular

199/2024 Doucette: Belter
"THAT the minutes from the November 30, 2024 regular meeting of Council be approved as presented by the Administrator."

CARRIED

Old Business

- Amalgamation Lot 19 and 20 Block 1, Plan 60R15827, 124 and 126 Maple Road – DENIED by Council

Payment of Accounts - YE

200/2024 Paslawski: Doucette
"THAT the List of Accounts for Approval for the month of December 2024, manual cheques and electronic (DAP/E-Transfer/Online) Cheque No. 174 - Totally \$25.28 and E-Transfer/DAP/Online Totally \$13,662.59: for a Grand Total \$13,687.87 as attached hereto and forming a part of these minutes, be approved for payment."

CARRIED

Payment of Accounts

201/2024 Paslawski: Doucette
"That the Administrator and Mayor or designate be authorized to execute payment for outstanding amounts to December 31, 2024 including, but not limited to the school remittance, SaskPower, Sask Energy and SaskTel accounts."

CARRIED

PAYABLE TO	AMOUNT
Global Merchant Debit Machine Fees	78.15
Jocelyn Paslawski - Honorarium - 3 Meetings & Mileage	445.20
Shane Belter - Honorarium - 1 Meeting	125.00
Shane Belter - Honorarium - 1 Meeting - GPC DEC	125.00
Calvin Becker - Honorarium - 3 Meetings & Mileage	580.40
Calvin Becker - Honorarium - 1 Meeting (LMRL)	125.00
Tanya Doucette - Honorarium - 2 Meetings & Training	375.00
Strasbourg Building & Home Supply (Bulletin Board Repairs)	25.28
RV of Manitou Beach (3 George Cuff Seminars - Doucette/Holliday/Wilson)	57.60
SETS- Dec 2024 (Saskatchewan Education Property Tax)	1,078.78
Pamela Holliday (Wages Nov 16 - Dec 15)	3,158.36
Pam Holliday Expenses (Mileage/Grand Toy Paper)	297.80
Mepp - Pension Plan Employer & Employee contribution	782.55
Glenn Wilson (Wages Nov 16 - Dec 15)	1,591.00
Glenn Wilson (Truck Allowance & Case Tractor Repairs)	276.92
Laura Wilson (Wages Nov 16-Dec 15) Administration	307.58
Co-op Bulyea (Oil/Toggle/Case Electrical Supplies)	194.50
CRA - Source Deductions	1,709.51
RMI of Lumsden (Cuff Training Seminars Dec 2/3 2024)	100.00
Last Mountain Regional Landfill (Tip Fees)	653.20
Munisoft (monthly software lease)	305.25
FlexNetwork (Office Internet)	99.90
SaskTel (Cell Phone)	25.06
Sask Power (115 Perch Cr-Shop)	64.58
Sask Power (Street Lights)	649.07
Sask Power (Pump)	48.82
Sask Power (Marine Dr Office)	110.84
Sask Energy (shop)	221.56
SaskTel (office phone)	75.96
	13,687.87

*Financial
Reports*

202/2024 Doucette: Paslawski

"THAT the Statement of Financial Activities and Bank Reconciliation for the month of November 2024 be accepted as presented by the Administrator."

CARRIED

*Bylaw 06/2024
Agreement*

203/2024 Belter: Doucette

"THAT the Bylaw No. 06/2024, also known as the BYLAW to PROVIDE FOR THE ENTERING INTO AN AGREEMENT FOR THE INSTALLATION OF A WATERLINE ON PUBLIC PROPERTY, be introduced and read for the second time."

CARRIED

Reports

204/2024 Doucette: Paslawski

"THAT the Resort Village of Island View acknowledges the Reports as presented:

Recreation Committee:

Committee members selected for the following positions:

President: Don Copeland; Treasurer: Susan Zwarych.

Secretary: Elva Brisbois; Council Liaison: Jocelyn Paslawski

-Finances complete for the 2024 year, looking into purchasing tables, fireworks and bouncy castle is already ordered. 1st Annual Island View Christmas Party – Bulyea Bar – Buffet \$20 per person

Administrator (including Maintenance)/Bylaw Enforcement:

- Mail Strike still affecting information/payments received by mail – continue to look at areas to go more electronic.
- Office will be closed December 21st, 2024, but will reopen on December 27th, 2024, to assist residents with Tax Payments.
- Tax reminder emails will be sent out to residents who are registered at the office. Posted on Social Media.
- Working on completing OH&S Policies Program and Manual
- Maintenance busy with snow removal, removed signs and markers Dec. 10th for RTM delivery on Marine Drive & replaced markers. No equipment issues.

- George Cuff Seminar attended in Lumsden on December 2nd and 3rd with 2 council members.
- Creating a Council Decision Item (CDI) Summary for Councils review of priorities.
- Completed Professional Building Inspection Analysis to present to Council.
- New Laptop for office converted from Desktop on November 28, 2024. Weekly backup software installed to run automatically.

CARRIED

Correspondence 205/2024 Doucette: Belter:

"THAT the correspondence from the December 14, 2024 meeting, as presented by the Administrator, be filed:

- UMAAS Administrator Salary guide – suggested 3.5% increase
- SUMA Virtual Summit February 13th, 2025 cost approx. \$40 each
- SUMA 2025 Membership request - due January 31st, 2024
- ANNUAL SUMA CONVENTION – April 13-16, Saskatoon, SK – In Person/Live Streamline

CARRIED

*SK Lottery 26
Grant*

206/2024 Doucette: Belter

"That the Administrator be authorized to submit the Sask Lotteries grant application for the full amount to go towards a project in 2026."

CARRIED

*Mower Lease
CDI 01-2024*

207/2024 Belter: Doucette

"THAT the Council of the Resort Village of Island View approve the Administrator to purchase, sign and execute the Lease Agreement presented to Council for the New Kubota Mower Model # F2690 at a total cost of \$40,893.30 from Tractorland Kubota in Regina, SK for either a term of 6 years or the 5 year lease; which ever would work out the best for the Resort Village monthly payment."

CARRIED

*Streetlight
CDI 03-2024*

208/2024 Doucette: Paslawski

"THAT the Council of the Resort Village of Island View approve the Administrator to submit the application for one additional streetlight to be added to an existing pole on the corner of Sunset Drive and Pike Avenue on Pole # 2 071 817. "

CARRIED

*Sub Committee
CDI 06-2024*

209/2024 Doucette: Belter

"THAT the Council of the Resort Village of Island View approve for a Sub Committee to participate in a discussion about the concept of a new well for the Resort Village of Island View to bring back to Council. "

CARRIED

*Council Meeting
Schedule 2025*

210/2024 Paslawski: Doucette

"THAT the Resort Village of Island View approve the list of scheduled Council Meetings for the year 2025, which is attached hereto and forms part of these minutes."

CARRIED

*GPC Meeting
Schedule 2025*

211/2024 Paslawski: Doucette

"THAT the Resort Village of Island View approve the list of scheduled Governance and Priorities Committee Meetings for the year 2025, which is attached hereto and forms part of these minutes."

CARRIED

*CCBF
Grant*

212/2024 Paslawski: Belter

"That the Administrator be authorized to submit the application for the Canadian Community-Building Fund (CCBF) Federal Grant to apply for Enhanced Accessible Social Community Involvement for a cost of \$6,000."

CARRIED

PBI
Fees

213/2024 Paslawski: Doucette

"THAT the Professional Building Inspection Fee Analysis from the December 14, 2024 meeting, as presented by the Administrator, be filed and for the fees – credit or debit be placed on the taxes of the appropriate property prior to the new tax year rolls over as of January 1, 2025."

CARRIED

Adjourn

214/2024 Doucette

"THAT this meeting of the Council of the Resort Village of Island View be adjourned."

CARRIED

Time: 10:58 a.m.



Mayor

Administrator