

Resort Village of Island View

Regular Meeting of Council held in the office at

Resort Village of Island View, Saskatchewan

Saturday, March 25, 2023

Present: Mayor: Ray Olson
Council Members: Warren Coghlan
Council Member: Gordon Epp
Administrator: Pamela Holliday

A quorum being present, Mayor Olson called the meeting to order at 10:01 a.m.

Minutes - Regular 33/2023 Epp: Coghlan
"THAT the minutes from the February 25, 2023, regular meeting of Council be approved as presented by the Administrator."

CARRIED

Minutes - Regular 34/2023 Coghlan: Epp
"THAT the minutes from the March 18, 2023, regular meeting of Council be approved as presented by the Administrator."

CARRIED

Correspondence 35/2023 Epp: Coghlan
"THAT the following correspondence from the March 25, 2023, meeting, as presented by the Administrator, be filed:

- a. Fast Facts March 2023 received from the RCMP.
- b. Town of Strasbourg April Community Calendar 2023
- c. CCBF (Formerly Gas Tax Fund) – second installment letter \$2,286.60 Deposited Mar 21
- d. Municipal Voice Magazine Spring 2023
- e. LORAAS Service Calendar for 2023

CARRIED

Reports 36/2023 Coghlan: Epp
"THAT the Resort Village of Island View acknowledge the following meeting reports:
Administrator –

1. Kitchen Rental for August 12 & 13, 2023
2. Liquor Permit Letter – Rec Board
3. McKillop Lagoon Meeting request – Either April 26 or 27
4. SaskPower Trees – 320 free seedlings for pickup April 19
5. Co-op Grant – Community Picnic Shelter applying by March 31
6. Snow Removal requests increased from residents after snow fall on March 11

Recreation Board

-Spring Summer events – Big wiener roast, movie night, fireworks, Canada Day, Boccie Ball, Band

Council Reports:

Mayor – Road Maintenance (road in - Mediation and Marine Drive). McMorris Mediation meeting.

Deputy Mayor – LMRL – Budget not finalized.

Councilor – WUQWTR AGM April 21st virtually, Rec Committee, LSREMO – \$50 annual membership fee/Mock Emergency/Training.

CARRIED

Financial Reports 37/2023 Epp: Coghlan
"THAT the Statement of Financial Activities and Bank Reconciliation for the month of February 2023 be accepted as presented by the Administrator."

CARRIED

Rec Board Financial Reports 38/2023 Coghlan: Epp
"THAT the Statement of Financial Activities for the Recreation Board for the year 2022 be accepted as presented by the Administrator."

CARRIED

Accounts "THAT the List of Accounts for Approval for the month of March 2023, manual cheques and electronic (DAP/E-Transfer/Online) Cheque No. 70 to 72 - Totally \$1,039.770 and E-Transfer/DAP/Online Totally \$19,710.69: for a Grand Total \$20,750.46 as attached hereto and forming a part of these minutes, be approved for payment."
CARRIED

New Business Discussion a. Fire Suppression Services Agreement – Comparison
b. Internet speed in office/kitchen – Contacted Wood River Control on Feb. 11, 2023, and they ran an update and improved our connectivity.

LORAAS Spring Bin 40/2023 Coghlan: Epp
"That the Council of the Resort Village of Island View approve the Administrator to order one rollout bin from Loraas Disposal for the May long weekend."
CARRIED

LMRL Annual Levy 41/2023 Epp: Coghlan
"That the Council of The Resort Village of Island View authorize the payment of the Regional Landfill 2023 Levy for \$9,686.53 to the Last Mountain Regional Landfill by the Administrator."
CARRIED

Trailer Fees 42/2023 Coghlan: Epp
"That the Council of The Resort Village of Island View sets trailer fees for 2023 at the rate of \$400.00 per trailer."
CARRIED

East Compound Fees 43/2023 Epp: Coghlan
"That the Council of The Resort Village of Island View sets East Side Storage of Compound fees for 2023 at the rate of \$40.00 per year per item."
CARRIED

Inside Compound Fees 44/2023 Coghlan: Epp
"That the Council of The Resort Village of Island View sets Inside Storage of Compound fees for 2023 at the rate of \$125.00 per year per item."
CARRIED

New Cottage Build Application 45/2023 Epp: Coghlan
"That the Council of the Resort Village of Island View approve a new cottage build on Lot 11A, Block 14, Plan 102186109, 135 Sunset Drive, subject to Professional Building Inspection, Inc plan review requirements."
CARRIED

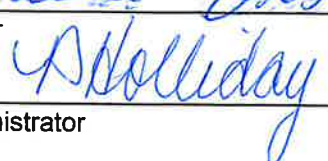
New Guest House Build Application 46/2023 Coghlan: Epp
"That the Council of the Resort Village of Island View approve a new guest house build on Lot 20, Block 15, Plan 102223145, 111 Sunset Drive, subject to Professional Building Inspection, Inc plan review requirements."
CARRIED

Amalgamation Request 47/2023 Coghlan: Epp
"That the Council of the Resort Village of Island View grant permission for the amalgamation of 103 & 105 Minnow Crescent: Lot 44A, Block 4, Plan 102332719 and Lot 46, Block 4, Plan 73R47877. No intention of selling the properties individually and planning to landscape and possibly building of a garage."
CARRIED

Adjourn 48/2023 Epp
"THAT this meeting of the Council of the Resort Village of Island View be adjourned."



Mayor



Administrator

CARRIED
Time: 11:03 a.m.

Resort Village of Island View

Account Payables for March 2023

DATE	Payment Type		PAYABLE TO	AMOUNT
01-Mar-23	DAP	Feb	Global Merchant Debit Machine Fees	55.92
25-Mar-23	Cheque	70	Warren Coghlan (Honorarium and mileage)	375.00
25-Mar-23	Etransfer		Gordon Epp (Honorarium March)	583.00
25-Mar-23	Etransfer		Ray Olson (Honorarium Jan/Feb/Mar Mileage & Zoom Fee)	982.90
25-Mar-23	Etransfer		SPRA 2023 Annual Membership Fee	50.00
25-Mar-23	Etransfer		North Shore Septic - Office Water - Feb	110.00
25-Mar-23	Cheque	71	PARCS 2023 Associate Membership Fee	100.00
25-Mar-23	Cheque	72	Last Mountain Regional LandFill (Feb -Tip Fees)	564.77
25-Mar-23	Etransfer		Pamela Holliday (Wages Feb 16 - Mar 15)	2,831.56
25-Mar-23	Etransfer		Pam Holliday Expenses (Mileage & Website Renewal Fee)	561.56
25-Mar-23	Online		Mepp - Pension Plan Employer & Employee contribution	693.63
25-Mar-23	Etransfer		Glenn Wilson (Wages Feb 16 - Mar 15)	483.87
25-Mar-23	Etransfer		Glenn Wilson Truck Allowance	250.00
25-Mar-23	Etransfer		Laura Wilson (Wages Feb 16-Mar 15) Maintenance	24.58
25-Mar-23	Etransfer		Wood River Controls - Office Internet	55.50
25-Mar-23	Etransfer		Village of Siltan-Fire Levy 2023	6,135.40
14-Mar-23	DAP	Mar	Munisoft (monthly software lease 227.55 & AP Training 114.45)	342.00
25-Mar-23	Online		Coop Bulyea - Supplies (Pump for fittings and Gas)	147.99
25-Mar-23	Online		CRA - Source Deductions	1,261.71
25-Mar-23	Online		SETS (Saskatchewan Education Property Tax)	3,552.09
25-Mar-23	Online		SaskTel (Cell Phone)	24.85
25-Mar-23	Online		Sask Power (115 Perch Cr-Shop)	53.60
25-Mar-23	Online		Sask Power (Street Lights)	632.43
25-Mar-23	Online		Sask Power (Pump)	17.11
25-Mar-23	Online		Sask Power (Marine Dr Office)	99.74
25-Mar-23	Online		Sask Energy (shop)	223.51
25-Mar-23	Online		SaskTel (office phone)	74.17
31-Mar-23	DAP	68	Kubota	463.57
				20,750.46

Presented to Council on March 25, 2023



 CAO / MAYOR

ISLAND VIEW REC BOARD 2022 EVENTS OVERALL

Total Expenses

June 7/22	Costco #204590	\$29.97	BBQ Wieners
June 12/22	Wholesale #3333	\$56.53	Candy & bags for Candy Bags
June 15/22	Costco #014498	\$131.43	Pancake Mix, Solo Utensils, Mustard, Ketchup
June 22/22	Wholesale #8744	\$40.00	Chicken Strip Return
June 22/22	Wholesale #9505	\$146.95	Fries, Onion Ring, Chicken Strips
June 24/22	Costco #201135	\$32.01	Chip Variety, Becel
June 27/22	Costco #202603	\$58.67	Pepsi, Diet Pepsi, Water, Becel Marg
June 28/22	Costco #100016	\$719.59	Beer
June 28/22	Costco #100017	\$72.89	Onanigans
June 28/22	Sobeys Liquor #2452000	\$117.44	Coolers (Mikes Hard)
June 28/22	Costco #206955	\$18.86	Coke
		\$1.00	Service Fee
July 18/22	Costco	\$9.99	Hot Dogs
July 20/22	Kleins Food Mart	\$11.43	Water
July 21/22	Big Bob's	\$490.00	Sausage & Burgers
July 22/22	Costco Liquor	\$511.85	Liquor for event
July 22/22	Costco	\$65.94	Pancake Mix
July 22/22	Costco	\$110.87	Cheddar, ketchup, cook spray, syrup, coke
July 25/22	Princess Auto	\$28.82	Tie Straps
July 25/22	Costco	\$32.17	Dish cloths & towels
July 25/22	Costco Liquor	\$408.16	Liquor for event
July 25/22	Wholesale Club	\$176.96	Napkins, Mozza, cups, forks etc
July 27/22	Wholesale Club	\$267.91	Onion Rings, Fries, Chicken Strips, Gravy
		\$3,459.44	

REIMBURSED TO DON & LYNDIA COPELAND

(\$1344.34 June 30 (a) & \$2115.10 Aug 4 (b))

June 20/22	SLGA	\$84.00	Liquor Licence Cda Day
July 13/22	SLGA	\$84.00	Liquor Licence Bocce
		\$168.00	REIMBURSED TO DONNA-LYN (July 21/22)

June 15/22	Wholesale #8937	\$310.32	Lysol, Oil for fryers, soap, cups, gloves
June 15/22	WalMart 06869	\$58.68	Totes, Latch Boxes & Dawn
June 15/22	Al Party Store #377596	\$144.35	Candy Floss Bags, Popping Oil, 50/50 Tickets
June 20/22	Wholesale #8073	\$39.27	Gravy Mix, Tang, Pans
June 20/22	Costco #206817	\$16.58	Syrup for Pancakes
June 20/22	Costco #204731	\$43.96	Pancake Mix
June 21/22	Costco #205355	\$46.41	Thermometer, coffee, choc Bars,
June 22/22	Big Bobs Meats #10819	\$425.00	Burgers & Sausages
June 22/22	WalMart #09733	\$14.95	Sauces for Chicken strips & reishi
June 23/22	Wholesale #6218	\$33.07	Shredded Mozza & kitchen supplies
June 23/22	Costco #205961	\$17.48	Cheddar for burgers, onions
June 24/22	Wholesale #6381	\$129.07	Sauces, Juice Crystals, Chicken Strips, Misc Kitchen
	*Lynda Copeland owes	\$4.29	Personal Item (Quaker Oatmeal)
June 25/22	Diggers #245427	\$110.68	Propane for BBQ's
June 27/22	WalMart #8857	\$10.21	Sauces for Chicken Strips
June 27/22	Wholesale #0917	\$30.39	Shredded Mozza & kitchen supplies
June 29/22	Wholesale #8521	\$50.48	Pop & kitchen necessities
June 30/22	Freshco #190600	\$21.08	Hotdog & Hamburger Buns
June 30/22	Silton Gen Store #385-076	\$10.00	Water for pancakes/coffee
July 2/22	Wholesale #29928	\$12.87	Replacement Syrup for borrowed qty
July 4/22	Wholesale #2740	\$24.99	Refund for expired Cheese
July 9/22	WalMart	\$20.18	Water & dipping sauce
July 10/22	Canadian Tire	\$38.84	Fan for cookshack
July 17/22	Wholesale Club	\$239.09	Dr Pepper, Sauce, Juice, Plates, cups
July 21/22	Canadian Tire	\$31.07	Air Horns
July 21/22	Dollarama	\$15.54	Tape Measures
July 22/22	Sobeys Liquor	\$242.69	Liquor for event
July 22/22	Home Depot	\$82.10	Recycle Bins
July 25/22	Dollarama	\$10.58	Labels, Jars etc
July 26/22	WalMart	\$7.91	KR Regular
July 27/22	Dollarama	\$27.75	Buckets for beer
July 28/22	Al Party Store	\$105.73	Popcorn Supplies
July 28/22	Al Party Store	\$33.30	Popcorn Supplies Refund
July 29/22	Freshco	\$30.00	Hamburger & Hotdog buns
July 29/22	Silton Gen Store	\$25.00	Ice
July 30/22	Bulyea Groceries	\$25.00	Ice
		\$2,363.75	DEBITED FROM ACCOUNT

July 31/22	Bocce Winner Payouts fr Cash	\$70.00	\$40 -1st ~ \$20 - 2nd ~ \$10 - 3rd Place
		\$70.00	TAKEN FROM CASH @ EVENT

OTHER EXPENSES:

June 25/22	Strasbourg Building 23718	\$180.03	Cook Shack Facia etc *Fr acct
	Total Other Expenses	\$180.03	

TOTAL OF ALL EXPENSES / PAYOUTS
\$6,241.22

NET PROFIT CALCULATION

TOTAL REVENUES	\$13,447.20
LESS TOTAL PAID EXPENSES	\$6,241.22
LESS INTERNAL EXPENSE (SEE NOTE BELOW)	\$112.00

NET PROFIT \$7,205.98

**INTERNAL EXPENSE - Write off as per Don Copeland *Meals etc for event volunteers/workers

Event Revenues

Canada Day	Cookshack Sales	\$5,585.00	\$7,254.00
	50/50	\$1,669.00	

Bocce Ball	CookShack Sales	\$4,786.70	\$5,854.20
	50/50	\$707.50	
	Bocce Registration	\$360.00	

Year End Sale \$339.00 \$339.00

TOTAL REVENUES \$13,447.20

Deposits/Fees:

Amount	Information
July 4/22	\$3,798.25 Canada Day Cash Deposit
July 4/22	\$1,669.00 Canada Day 50/50 Deposit
July 4/22	\$1,638.00 Canada Day Square Deposit, [\$1,613.89 Net]
July 4/22	\$24.99 Refund on expired Cheese
July 28/22	\$33.30 Party Store Refund
July 28/22	\$360.00 Bocce Registration (e-transfers)
July 28/22	\$195.00 Balance Of July e-transfers
Aug 2/22	\$1,878.00 Bocce Square deposit (1,854.47 Net)
Aug 2/22	\$54.00 e-transfer Lynda Copeland
Aug 3/22	\$3,193.70 Bocce Cash Deposit (\$3,693.70 Kitchen sale/ml - 500 float return)
Aug 3/22	\$707.50 Bocce 50/50 deposit
Aug 3/22	\$13,551.74 Total Event Deposits

Other Deposits	\$559.63	Sarcen May 26/22
	\$160.00	SLGA May 26/22
	\$795.70	Sarcen July 21/22
	\$460.00	Ice Breaker Aug 3/22
	\$500.00	Float Return Aug 3/22
	\$301.36	Sarcen Sept 2/22
	\$901.75	Sarcen Oct 20/22
	\$137.50	Tsr In Dec 30/22
	\$3,815.94	Total Other Deposits

**Clothing

\$17,367.68 Total Deposits

Bank & Square fees	\$2.00	June 30/22 fees
	\$21.11	Canada Day Square Fees
	\$23.53	Bocce Ball Square Fees
	\$2.00	July Fees
	\$1.00	Aug Bank fees
	\$49.64	Total Bank/Square Fees **A**

Account Transactions

Bank Balance Forward	\$11,192.52	at Apr 30, 2022
Add Total Deposits	\$17,367.68	
	\$28,560.20	
Less Bank /Square Charges	-\$49.64	**A**
Less Total Expenses/Pay Out's	-\$6,241.22	
Less Payment to Cara Flaman	-\$108.78	Reimbursement for Square Machine purchase
Less cash withdrawal - Float	-\$500.00	June 29/22
Less Major expenses (prior board)	-\$5,628.00	New BBQ Cook Shack
Less Payment to Cara Flaman	-\$825.25	July 31/22 - Prior boards cookshack expenses
	-\$13,352.89	
ADJUSTED BANK BALANCE	\$15,207.31	
Add Amount owed by Lynda	\$4.29	(\$4.29 personal item)
CALCULATED BANK BALANCE	\$15,211.60	
ACTUAL Bank Balance @ Dec 31/22	\$15,211.73	
BANK ACCOUNT OVER BY	\$0.13	

Resort Village of Island View
Affinity Credit Union 3003050, Period Ending 28/02/2023
RECONCILIATION REPORT
Reconciled on: 11/03/2023

changes made to transactions after this date aren't included in this report.

Primary	Amount CAD
Statement beginning balance.....	\$186,535.77
Cheques and payments cleared.....	-\$9,651.25
Deposits and other credits cleared.....	\$2,102.68
Statement ending balance.....	\$178,987.20
Uncleared transactions as of 28/02/2023.....	\$9,390.20
Register balance as of 28/02/2023.....	\$188,377.40

Details

Cheques and payments cleared (21)

Sum of Amount				
Date	Description	Source	Reference	Total
2023-01-28	Last Mountain Regional LandFill (Dec -Tip Fees)	Cheque	66	754.22
	Parkland Regional Library (Municipal Levy)1/2 Yr 2023	Cheque	65	924.60
2023-02-01	Global Merchant Debit Machine Fees	DAP	Jan	148.04
2023-02-25	CRA - Source Deductions	Online	76	1,091.37
	SETS (Saskatchewan Education Property Tax)	Online	VVGDOF	309.23
	SaskTel (office phone)	Online	Feb	73.93
	Wood River Controls - Office Internet	Etransfer	VVGBF2	55.50
	SaskTel (Cell Phone)	Online	VVG5QF	24.85
	Sask Power (115 Perch Cr-Shop)	Online	VVG5QB	55.31
	Sask Power (Street Lights)	Online	VVG5QC	632.43
	Sask Power (Pump)	Online	VVG5QD	64.22
	Sask Power (Marine Dr Office)	Online	VVG5QE	107.10
	Sask Energy (shop)	Online	VVG5QA	253.90
	Glenn Wilson Truck Allowance & Supplies	Etransfer	VVG97N	250.00
	Mepp - Pension Plan Employer & Employee contribution	Online	VVG6CR	630.00
	Gordon Epp (Honorarium February)	Etransfer	VG89J	315.00
	Pamela Holliday (Wages Jan 16 - Feb 15)	Etransfer	VVG8QD	2,605.94
	Pam Holliday Expenses (Mileage)	Etransfer	VVG8QD	41.60
	Glenn Wilson (Wages Jan 16 - Feb 15)	Etransfer	VVG97N	354.59
	Rolling Plains Metalworks (Snowblower skids)	Etransfer	VVGARO	268.30
2023-02-14	Munisoft (monthly software lease)	DAP	Feb	227.55
2023-02-28	Kubota	DAP	67	463.57
Grand Total				9,651.25



Pamela Holliday, Administrator



Mayor

Presented to Council on March 25, 2023

Uncleared Cheques as of 28/02/2023

Date	PAYEE	CHEQUE NO./Online NO.		Amount (CAD)
28-Jan-23	UMAAS/RMAA Spring Workshop - Pam Holliday	Cheque	64	100.00
25-Feb-23	SAMA 2023 Annual Resort Fees	Cheque	2023054/69	7458.00
25-Feb-23	Last Mountain Regional LandFill (Gate entrance fee - branches 2022)	Cheque	67	375.90
25-Feb-23	Last Mountain Regional LandFill (Jan -Tip Fees)	Cheque	67	666.20
25-Feb-23	Warren Coghlan (Honorarium and mileage)	Cheque	68	790.10
Total				9,390.20