

Resort Village of Island View

Special Meeting of Council MINUTES

Special Meeting – February 7, 2026 at 10:00 a.m.
Island View Office, Island View, Saskatchewan

As per Section 41 of Bylaw No 01-2020 of the Resort Village of Island View, A Bylaw to Establish Council Procedures, the order of the agenda shall normally be as follows:

In Attendance:

Deputy Mayor Jocelyn Paslawski
Councillor Calvin Becker
Councillor Jean Fourie
Councillor Shane Belter- via electronic means
Acting Chief Administrative Officer Landon Chambers

Absent:

Mayor Doug Cramer

a) **CALL TO ORDER**

With a Quorum being present, Deputy Mayor Paslawski called the meeting to order at 10:00 am.

b) **CONFLICT OF INTEREST**

c) **MINUTES OF PREVIOUS MEETING/BUSINESS ARISING FROM MINUTES**

- December 13, 2025 Regular Council Meeting Minutes

Resolution #1/2026

Paslawski: THAT the Council of the Resort Village of Island View accept and file December 13, 2025 Regular Council Meeting Minutes as presented.

CARRIED

d) **FINANCIAL STATEMENTS/ACCOUNTS PAYABLE**

- December 2025 and January 2026 Bank Reconciliation

Resolution #2/2026

Paslawski: THAT the Council of the Resort Village of Island View approve and file December 2025 and January 2026 Bank Reconciliations as presented.

CARRIED

- January 2026 Accounts Payable

Resolution #3/2026

Fourie: THAT the Council of the Resort Village of Island View approve and file January 2026 Accounts Payable as presented.

CARRIED

- Statement of Financial Activities: December 2025 and January 2026

Resolution #4/2026

Paslawski: THAT the Council of the Resort Village of Island View accept and file December 2025 and January 2026 Statement of Financial Activities as presented.

CARRIED

e) **BYLAWS**

f) **COMMITTEE REPORTS**


Initials

g) CORRESPONDENCE

h) NEW BUSINESS

-Solicitor: 2026 Appointment

Resolution #5/2026

Belter: THAT the Council of the Resort Village of Island View appoints Adam Touet as Solicitor for 2026 Calendar Year.

-Development Officer: 2026 Appointment

Resolution #6/2026

Paslawski: THAT the Council of the Resort Village of Island View appoints Northbound Planning as Development Officer for 2026 Calendar Year.

-Tax Abatement: Grant In Lieu (GIL)

Resolution #7/2026

Paslawski: THAT the Council of the Resort Village of Island View abates Grant In Lieu (GIL) owing for Lot 31 Block 1 Plan 73R47877 in the amount of \$951.65.

-Fidelity Bond: 2026

Resolution #8/2026

Fourie: THAT the Council of the Resort Village of Island View resolves:

WHEREAS, the Administrator of the Resort Village has presented to Council a Fidelity Bond covering officers and/or employees entrusted with the handling of Council funds and assets; and

WHEREAS, the said Fidelity Bond is intended to safeguard the Resort Village against losses arising from fraud, dishonesty, or other acts covered under the terms of the bond; and

WHEREAS, Council has reviewed the Fidelity Bond as presented by the Administrator and is satisfied that the coverage, amount, terms, and conditions meet the requirements of applicable laws, regulations, and Council policy;

NOW, THEREFORE, BE IT RESOLVED that the Council hereby **accepts and approves** the Fidelity Bond as presented by the Administrator; and

BE IT FURTHER RESOLVED that the Administrator is authorized and directed to take all necessary actions to effectuate and maintain the Fidelity Bond in full force, including payment of premiums and compliance with any reporting or renewal requirement.

CARRIED

-Council Remuneration Policy GG-001-2026

Resolution #9/2026

Becker: THAT the Council of the Resort Village of Island View approves and adopts Council Remuneration Policy GG-001-2026 as presented.

CARRIED

i) ANNOUNCEMENTS

j) DELEGATIONS(S)

k) CLOSED SESSION

Resolution #10/2026

Fourie: That Council move in camera pursuant to section 120 of **The Municipalities Act** to discuss personnel and legal matters in accordance with Part III of **LA FOIP**. Furthermore, That Council move in camera pursuant to section 120 of **The Municipalities Act** to discuss long-range strategic planning at 10:18am.

Resolution #11/2026

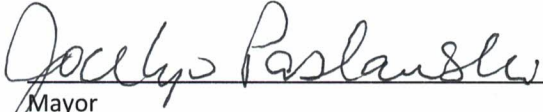
Cramer: That Council rise from in camera and return to the public meeting at 10:46 am

I) ADJOURNMENT


Resolution #12/2026

Becker: "That the meeting be adjourned at 10:46 am and the next Regular Meeting of Council be scheduled for February 28, 2026 at 10 am.

CARRIED



Mayor



Chief Administrative Officer

Resort Village of Island View Bank Reconciliation - Detailed

Operating Account For Ending Date 12/31/2025

110-110-120 - Cash - Bank - Demand

GL Balance to 12/31/2025 **281,499.76**

Service Charges:	0.00
Interest Charges:	0.00
Interest Revenue:	0.00

Adjusted Book Balance	281,499.76
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Bank Statement Balance: **264,059.20**

Deposits in Transit

Count	Date	Source	Transaction Description	Sub	Amount
1	12/31/2025	2025-0040	Deposit Entry	RC	16,708.17
2	12/31/2025	250041-001	ET - Tax - Blair Wagner	RC	1,890.00
Subtotal:					18,598.17

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	11/29/2025	Ch 516	ATS Traffic	AP	-268.78
2	12/13/2025	Ch 520	Federation of Canadian Municipalities	AP	-127.45
3	12/13/2025	Ch 521	SUMA	AP	-761.38
Subtotal:					-1,157.61

Total Uncleared: **17,440.56**

Adjusted Bank Balance	281,499.76
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Notes

Presented to Council this 7th day of February, 2026

Landon Chambers, CAO

Resort Village of Island View
Bank Reconciliation - Detailed

Operating Account
For Ending Date 01/31/2026

110-110-120 - Cash - Bank - Demand

GL Balance to 01/31/2026 240,336.00

Service Charges: 0.00
Interest Charges: 0.00
Interest Revenue: 0.00

Adjusted Book Balance	240,336.00
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Bank Statement Balance: 250,454.41

Deposits in Transit

Count	Date	Source	Transaction Description	Sub	Amount
1	01/31/2026	2026-0002	Deposit Entry	RC	65.00
Subtotal:					65.00

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	01/31/2026	ABW 202601-03	MuniSoft	AP	-275.85
2	01/31/2026	Ch 523	Last Mountain Regional Landfill	AP	-570.88
3	01/31/2026	Ch 524	Minister of Finance	AP	-281.40
4	01/31/2026	Ch 525	Parkland Regional Library	AP	-1,393.60
5	01/31/2026	Ch 526	Town of Strasbourg	AP	-7,661.68
Subtotal:					-10,183.41

Total Uncleared: -10,118.41

Adjusted Bank Balance	240,336.00
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Notes

Presented to Council this 7th day of February, 2026

Landon Chambers, CAO

Resort Village of Island View
List of Accounts for Approval
Batch: 2025-00055 to 2026-00009

Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
523	01/31/2026	Last Mountain Regional Landfill	996	Accrual Nov/25 Disposal Fees	570.88	570.88
524	01/31/2026	Minister of Finance	FD2026315	2026 Fire Dispatch Fee	281.40	281.40
525	01/31/2026	Parkland Regional Library	7142	2026 Municipal Levy - 1st Half	1,393.60	1,393.60
526	01/31/2026	Town of Strasbourg	2026-00042	2026 LSREMO Membership	50.00	
			2026-00012	2026 Fire Levy	7,611.68	7,661.68
527	02/01/2026	Last Mountain Regional Landfill	1002	Accrual Dec/25 Disposal Fees	580.32	580.32
					Total Computer Cheque:	10,487.88

AUTOMATIC WITHDRAWAL

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
202601-01	01/31/2026	Global Payment Direct	Jan/26 AP-01	Accrual Dec/25 Debit Machine Charges	55.53	55.53
202601-02	01/31/2026	Kubota Tractor	Jan/26 AP-01	Jan 2026 Kubota Lease Payment	751.64	751.64
202601-03	01/31/2026	MuniSoft	2025/26-05371	Jan 2026 Software Lease	275.85	275.85
					Total Automatic Withdrawal:	1,083.02

E-TRANSFER

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
202512-06	12/16/2025	Aquarius Water and Septic Ltd.	32713	Office Water	155.00	155.00
202512-07	12/16/2025	Calvin Becker	Dec/25 REM	December 2025 Remuneration	172.45	172.45
202512-08	12/16/2025	Doug Cramer	Dec/25 REM	December 2025 Remuneration	150.00	150.00
202512-09	12/16/2025	Glenn Wilson	Dec/25 AP-01	Dec 2025 Payroll - Glenn Wilson	191.89	
			Dec/25 AP-02	Dec 2025 Truck Allowance	250.00	441.89
202512-10	12/16/2025	Jean Fourie	Dec/25 REM	December 2025 Remuneration	250.00	250.00
202512-11	12/16/2025	Jocelyn Paslawski	Dec/25 REM	December 2025 Remuneration	250.00	250.00
202512-12	12/16/2025	Landon Chambers	#IV2025-17	December 2025 CAO Contract	4,000.00	4,000.00
202512-13	12/16/2025	Laura Wilson	Dec/25 AP-01	Dec 2025 Admin Payroll	322.16	322.16
202512-14	12/16/2025	UMAAS				

Initials

Resort Village of Island View
List of Accounts for Approval
Batch: 2025-00055 to 2026-00009

E-TRANSFER

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			Dec/25 AP-01	2026 Annual Membership L.Cham	350.00	350.00
202512-15	12/16/2025	Western Municipal Consulting				
			WMCINV250595	2026 Development Appeals Board	315.00	315.00
202601-01	01/31/2026	Glenn Wilson				
			Jan/26 AP-01	Jan 2026 Payroll - Glenn Wilson	1,756.69	
			Jan/26 AP-02	Jan 2026 Truck Allowance	250.00	
			Jan/26 AP-03	Power Shift Cable, Mileage	549.18	2,555.87
202601-02	01/31/2026	Landon Chambers				
			#IV2026-01	January 2026 CAO Contract	5,000.00	5,000.00
202601-03	01/31/2026	Laura Wilson				
			Jan/26 AP-01	Jan 2026 Admin Payroll	170.73	170.73
				Total E-Transfer:		14,133.10

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
202512-03	12/16/2025	Bulyea Co-op				
			Dec/25 AP-02	Shop Supplies - Sand, Screws	79.87	79.87
202512-04	12/16/2025	FlexNetworks				
			Dec/25 AP-01	Dec/25 Office Internet	105.45	105.45
202512-05	12/16/2025	Receiver General				
			Dec/25 AP-01	Dec 2025 Source Deductions	25.20	25.20
202512-06	12/16/2025	SaskEnergy				
			Dec/25 SHOP	Nov/25 Shop Heat	67.70	67.70
202512-07	12/16/2025	SaskPower				
			Dec/25 SHOP	Nov/25 Shop Power	63.88	
			Dec/25 STREET	Nov/25 Street Light Power	636.96	
			Dec/25 PUMP	Nov/25 Pump Power	47.96	
			Dec/25 OFFICE	Nov/25 Office Power	86.72	835.52
202512-08	12/16/2025	SaskTel				
			Dec/25 PHONE	Dec 2025 Office Telephone	74.06	74.06
202512-09	12/16/2025	SaskTel Mobility				
			Dec/25 CELL	Dec 2025 Office Cell Phone	25.09	25.09
202601-01	01/04/2026	Minister of Finance				
			Dec/25 SETS	Accrual Dec/25 SETS Remittance	23,483.98	23,483.98
202601-02	01/31/2026	Bulyea Co-op				
			Jan/26 AP-01	Accrual Tractor Oil, Headlights, Lightbulbs	169.48	169.48
202601-03	01/31/2026	FlexNetworks				
			Jan/26 AP-01	Jan/26 Office Internet	105.45	105.45
202601-04	01/31/2026	Minister of Finance				
			Jan/26 AP-01	Accrual Dec/25 SETS Interest	94.78	94.78
202601-05	01/31/2026	Receiver General				
			Jan/26 AP-01	Jan 2026 Source Deductions	335.74	335.74
202601-06	01/31/2026	SaskEnergy				
			Jan/26 SHOP	Accrual Dec/25 Shop Heat	138.38	
			Jan/26 OFFICE	Accrual Dec/25 Office Heat	206.14	344.52
202601-07	01/31/2026	SaskPower				

Resort Village of Island View
List of Accounts for Approval
Batch: 2025-00055 to 2026-00009

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
		Jan/26 SHOP	Accrual	Dec/25 Shop Power	68.38	
		Jan/26 STREET	Accrual	Dec/25 Street Light Power	636.96	
		Jan/26 PUMP	Accrual	Dec/25 Pump Power	49.39	
		Jan/26 OFFICE	Accrual	Dec/25 Office Power	115.05	869.78
202601-08	01/31/2026	SaskTel				
		Jan/26 PHONE		Jan 2026 Office Telephone	74.07	74.07
202601-09	01/31/2026	SaskTel Mobility				
		Jan/26 CELL		Jan 2026 Office Cell Phone	25.09	25.09
202602-01	02/01/2026	Minister of Finance				
		Jan/26 SETS		Jan/26 SETS Remittance	556.13	556.13
					Total Online Banking:	27,271.91
					Total Bank1:	52,975.91

Certified correct and in accordance with the records
Presented to Council on this 7th day of February, 2026

Doug Cramer, Mayor

Landon Chambers, CAO

Initials

Resort Village of Island View
Statement of Financial Activities - Summary
For the Period Ending December 31, 2025

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
Revenues				
Taxation	(738.54)	269,150.90	273,882.00	(4,731.10)
Fees and Charges	384.00	37,480.12	42,350.00	(4,869.88)
Grants		49,874.20		49,874.20
Grants in Lieu of Taxes	680.89	680.89	710.00	(29.11)
Capital Asset Proceeds		1,200.00		1,200.00
Investment Income and Commissions		7,077.55	6,935.00	142.55
Other Revenues		1,467.00	1,467.00	
Total Revenues:	326.35	366,930.66	325,344.00	41,586.66
Expenditures				
General Government Services	8,450.95	184,610.50	187,678.00	3,067.50
Protective Services		24,029.77	24,790.00	760.23
Transportation Services	2,223.89	64,074.03	144,893.00	80,818.97
Environmental Health Services	1,151.20	23,511.86	28,187.00	4,675.14
Planning and Development Services	565.00	6,489.76		(6,489.76)
Recreation and Cultural Services	525.00	15,276.25	9,166.00	(6,110.25)
Utilities	92.72	22,301.56	18,011.00	(4,290.56)
Total Expenditures:	13,008.76	340,293.73	412,725.00	72,431.27
Change in General Surplus	(12,682.41)	26,636.93	(87,381.00)	114,017.93

Certified correct and in accordance with the records
Presented to Council on this 7th day of February, 2026.

Doug Cramer, Mayor

Landon Chambers, CAO

Resort Village of Island View
Statement of Financial Activities - Summary
For the Period Ending January 31, 2026

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
Revenues				
Taxation	814.58	814.58	269,710.00	(268,895.42)
Fees and Charges	1,100.00	1,100.00	32,000.00	(30,900.00)
Grants			50,048.00	(50,048.00)
Grants in Lieu of Taxes			710.00	(710.00)
Investment Income and Commissions			7,100.00	(7,100.00)
Other Revenues			1,467.00	(1,467.00)
Total Revenues:	1,914.58	1,914.58	361,035.00	(359,120.42)
Expenditures				
General Government Services	18,751.73	18,751.73	141,716.00	122,964.27
Protective Services	7,893.08	7,893.08	18,170.00	10,276.92
Transportation Services	2,869.45	2,869.45	109,075.00	106,205.55
Environmental Health Services			30,000.00	30,000.00
Planning and Development Services			5,370.00	5,370.00
Recreation and Cultural Services	1,393.60	1,393.60	15,140.00	13,746.40
Utilities			22,490.00	22,490.00
Total Expenditures:	30,907.86	30,907.86	341,961.00	311,053.14
Change in General Surplus	(28,993.28)	(28,993.28)	19,074.00	(48,067.28)

Certified correct and in accordance with the records
Presented to Council on this 7th day of February, 2026.

Doug Cramer, Mayor

Landon Chambers, CAO



Resort Village of Island View

Policy #GG-001-2026

Policy Title: COUNCIL REMUNERATION POLICY

Policy Objective	This policy is to establish the remuneration rates for Resort Village Council when involved in Resort Village-related business such as meetings, workshops, conferences, etc., as well as general rates for Council members and employees attending meetings, workshops, and conferences on the Resort Village's behalf.
Original Date & Authority	February 7, 2026 - Resolution # ____/2026
Revised Dates & Authority	n/a
Supporting Bylaw	n/a
Related Policy	n/a

Legislative Authority:

The Municipalities Act

Remuneration, etc., of members of council

82(1) Each member of council is to be paid any remuneration and benefits and any reimbursement or allowances for expenses that may be fixed by the council.

Definitions:

- a. Chief Administrative Officer (CAO) - The person appointed as Administrator pursuant to Section 110 of The Municipalities Act.
- b. Council - The Mayor and Councillors of the Resort Village elected pursuant to the provisions of The Local Government Election Act, 2015.
- c. Mayor - The Head of Council and, in the absence of the individual elected to the position of Mayor, this duty shall be assumed by the individual appointed by Council as Deputy Mayor.
- d. Resort Village - The Resort Village of Island View.

Policy:

1. REMUNERATION

1.1 The Resort Village of Island View sets the following indemnity for council meetings, committee meetings and workshops as follows:

Regular Council Meetings – Mayor	\$150.00
Regular Council Meetings – Councillor	\$125.00
Special Council Meeting – Mayor	\$150.00
Special Council Meeting – Councillor	\$125.00
Committee Meetings, External Meetings & Workshops	\$125.00



Resort Village of Island View

2. EXTERNAL MEETINGS

2.1 The Mayor and Councillors shall not receive remuneration for attending external appointment meetings if the organization already pays remuneration for attending.

3. WORKSHOPS, CONVENTIONS, & TRAINING SESSIONS

3.1 External workshops, conventions, and training sessions that have a cost associated with them, and for which a Council member wants to attend, shall be discussed at a regularly scheduled Council meeting, and a resolution shall be made by Council to send the designated individuals. Workshop, convention, and training session costs shall be allocated from the Council Travel/Training/Meals account at a budget annually set by Council.

3.2 All registrations for meetings, workshops, and conventions, etc., are to be handled through the Chief Administrative Officer.

4. MEALS, MILEAGE, AND HOTELS

4.1 The following applies to all Councillors and employees:

a. No receipts are needed for payment of meals. Regardless of how much is spent, meals are paid out as follows:

Breakfast	\$ 15.00
Lunch	\$ 25.00
Supper	\$ 35.00

b. Meals shall not be reimbursed if the workshop, training session, or convention attended supplied meals.

c. Mileage is paid out at \$0.65 a kilometre.

d. Hotels are 100% reimbursable. Best practice indicates that the Resort Village should book the hotel room and use the Resort Village Credit Card for payment.

e. Parking will be reimbursed at cost.

f. Any alcohol purchased by Councillors attending workshop, conventions, and training sessions, etc. is their own expense and will not be reimbursed by the Resort Village.

g. The Resort Village will aim to carpool and share resources wherever possible, as to eliminate unnecessary expenditures.