Resort Village of Island View

Regular Meeting of Council
AGENDA

Regular Meeting – October 31, 2026 at 10:00 a.m.
Island View Office, Island View, Saskatchewan

a) **CALL TO ORDER**

b) **CONFLICT OF INTEREST**

c) **MINUTES OF PREVIOUS MEETING/BUSINESS ARISING FROM MINUTES**
- September 26, 2026 Regular Council Meeting Minutes

d) **FINANCIAL STATEMENTS/ACCOUNTS PAYABLE**
- September 2026 Bank Reconciliation
- September 2026 Statement of Financial Activities
- October 2026 Accounts Payable

e) **BYLAWS**

f) **COMMITTEE REPORTS**
- Acting Administrator:
    - Acceptance of Resignation: Mayor
    - By-Election: Dates of Importance
    - Appointment of Returning Officer

- Mayor & Councillor:
    - WSA Follow-Up: Drainage Marine Drive

g) **CORRESPONDENCE**
- Ratepayer Letter: RP-2026

h) **NEW BUSINESS**
    - 2027 Budget
    - 2027 Council Meeting Dates

i) **ANNOUNCEMENTS**

j) **DELEGATIONS(S)**
- *NONE*

k) **CLOSED SESSION**
- Code of Ethics Complaint #02-2026
- Human Resources: Acting Administrator
- Legal: Solicitor Opinion

l) **ADJOURNMENT**

Resort Village of Island View

Regular Meeting of Council
MINUTES

Regular Meeting – October 31, 2026 at 10:00 a.m.
Island View Office, Island View, Saskatchewan

In Attendance:
Deputy Mayor Jocelyn Paslawski
Councillor Shane Belter
Councillor Jean Fourie- via Electronic Means
Councillor Calvin Becker
Acting Chief Administrative Officer Landon Chambers

Absent:

a) CALL TO ORDER

With a Quorum being present, Deputy Mayor Paslawski called the meeting to order at 10:01 am.

b) CONFLICT OF INTEREST

c) MINUTES OF PREVIOUS MEETING/BUSINESS ARISING FROM MINUTES

- September 26, 2026 Regular Council Meeting Minutes

Resolution #104/2026

Belter: *THAT the Council of the Resort Village of Island View accept and file September 26, 2026, Regular Council Meeting Minutes as presented.*

CARRIED

d) FINANCIAL STATEMENTS/ACCOUNTS PAYABLE

- September 2026 Bank Reconciliation

Resolution #105/2026

Fourie: *THAT the Council of the Resort Village of Island View approve and file September 2026 Bank Reconciliation as presented.*

CARRIED

- September 2026 Statement of Financial Activities

Resolution #106/2026

Belter: *THAT the Council of the Resort Village of Island View approve and file September 2026 Statement of Financial Activities as presented.*

CARRIED

- October 2026 Accounts Payable

Resolution #107/2026

Fourie: *THAT the Council of the Resort Village of Island View approve and file October 2026 Accounts Payable in the amount of $93,884.72 as presented.*

CARRIED

e) BYLAWS

f) COMMITTEE REPORTS

- Acting Administrator:
    - Resignation: Mayor
    - By-election: Dates of Importance

Resolution #108/2026

Paslawski: *THAT the Council of the Resort Village of Island View recognize and accept the resignation of Mayor Doug Cramer dated September 25, 2026 as presented. Furthermore, THAT Council declare the seat of Mayor vacant and a by-election be scheduled for March 20, 2026 as such.*

CARRIED

Resolution #109/2026

Belter: *THAT the Council of the Resort Village appoint Landon Chambers as Returning Officer for Mayor By-election scheduled for March 20, 2027. Furthermore, THAT the Advance Poll be scheduled for March 13, 2026 at the Resort Village of Island View Office.*

CARRIED

- Mayor & Councillor:
    - Roundtable

g) CORRESPONDENCE

- Ratepayer Letter: RP-2026

Resolution #110/2026

Fourie: *THAT the Council of the Resort Village of Island View acknowledge and file Ratepayer Letter RP-2026 as submitted.*

CARRIED

h) NEW BUSINESS

- 2027 Budget
- 2027 Council Meeting Schedule

Resolution #111/2026

Belter: *THAT the Council of the Resort Village of Island View approves 2027 Meeting Schedule as amended.*

CARRIED

i) ANNOUNCEMENTS

j) DELEGATIONS(S)

k) CLOSED SESSION

- Code of Ethics Complaint 02-2026
- Human Resources
- Legal

Resolution #112/2026

Belter: That Council move in camera pursuant to section 120 of The Municipalities Act to discuss personnel and legal matters in accordance with Part III of LA FOIP. Furthermore, That Council move in camera pursuant to ***section 120 of The Municipalities Act*** to discuss long-range strategic planning at 10:29am.

Councillor Becker declared a Conflict of Interest and exited the Council Chambers at 10:29am

Council resumed the Regular Council Meeting at 10:51am

Councillor Becker re-entered Council Chambers at 10:51am.

Resolution #114/2026

Paslawski: *"That Council of the Resort Village of island View substantiates Code of Ethics Complaint 02-2026. Furthermore, THAT the complaint be forwarded to a Third-Party Investigator and Conflict of Interest Commissionaire.*

CARRIED

Resolution #113/2026

Belter: *"That Council of the Resort Village of island View authorizes the Deputy Mayor to extend the agreement with Acting Administrator to April 30, 2027, as presented.*

CARRIED

I) ADJOURNMENT

Resolution #115/2026

XXXX: *"That the meeting be adjourned at 10:48am and the next Regular Meeting of Council be scheduled for November 28, 2026 at 10 am.*

CARRIED

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Date Printed
10/10/2026 10:41 AM

Resort Village of Island View
Bank Reconciliation - Detailed

Operating Account
For Ending Date 09/30/2026

110-110-120 - Cash - Bank - Demand

GL Balance to 09/30/2026	**429,108.71**
Service Charges:	0.00
Interest Charges:	0.00
Interest Revenue:	0.00
Subtotal:	**429,108.71**
Future-dated Cleared Payments:	-1,340.48
Adjusted Book Balance	**427,768.23**

Bank Statement Balance:	**412,964.52**

Deposits in Transit

Count	Date	Source	Transaction Description	Sub	Amount
1	09/30/2026	260027-033	ET - Tax - Chelsea & Adair Manz	RC	1,406.79
2	09/30/2026	2026-0029	Deposit Entry	RC	15,864.58
			Subtotal:		**17,271.37**

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	09/26/2026	Ch 564	Derek Spitzer	AP	-1,000.00
2	09/26/2026	Ch 565	Last Mountain Regional Landfill	AP	-1,115.04
3	09/30/2026	BR 2	To set up September 30 MuniSoft Entry	GL	-352.62
			Subtotal:		**-2,467.66**

Total Uncleared:	**14,803.71**
Adjusted Bank Balance	**427,768.23**

Notes

Presented to Council the 31st day of October, 2026

Jocelyn Paslawski
Landon Chambers CAO

Resort Village of Island View
Statement of Financial Activities - Summary
For the Period Ending September 30, 2026

	Current	Year To Date	Budget	Variance
Revenues				
Taxation	(4,568.77)	269,104.10	269,710.00	(605.90)
Fees and Charges	100.00	34,396.00	32,000.00	2,396.00
Grants	4,261.20	53,586.40	50,048.00	3,538.40
Grants in Lieu of Taxes			710.00	(710.00)
Investment Income and Commissions		9,525.26	7,100.00	2,425.26
Other Revenues		11,467.00	1,467.00	10,000.00
Total Revenues:	**(207.57)**	**378,078.76**	**361,035.00**	**17,043.76**
Expenditures				
General Government Services	11,513.75	105,242.00	141,716.00	36,474.00
Protective Services		8,393.08	18,170.00	9,776.92
Transportation Services	1,691.19	77,688.11	109,075.00	31,386.89
Environmental Health Services	2,304.89	10,375.96	30,000.00	19,624.04
Planning and Development Services	545.00	3,652.50	5,370.00	1,717.50
Recreation and Cultural Services	235.73	19,124.40	15,140.00	(3,984.40)
Utilities	156.22	17,923.26	22,490.00	4,566.74
Total Expenditures:	**16,446.78**	**242,399.31**	**341,961.00**	**99,561.69**
Change in General Surplus	**(16,654.35)**	**135,679.45**	**19,074.00**	**116,605.45**

Certified correct and in accordance with the records
Presented to Council on this 31st day of October, 2026.

Jocelyn Paslawski, Deputy Mayor

Landon Chambers, CAO

Date Printed
10/24/2026 12:02 PM

Resort Village of Island View
List of Accounts for Approval
Batch: 2026-00074 to 2026-00095

Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
566	10/31/2026	**Last Mountain Regional Landfill**			
		1056	Sep/26 Disposal Fees	1,337.57	
		1062	2026 Landfill Capital & Operating I	9,600.41	10,937.98
567	10/31/2026	**Minister of Finance**			
		RP-2026-022	2026 Policing Fees	8,479.86	8,479.86
				Total Computer Cheque:	19,417.84

AUTOMATIC WITHDRAWAL

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
202610-01	10/31/2026	**Global Payment Direct**			
		Oct/26 AP 02	Oct/26 Debit Machine Charges	57.01	57.01
202610-02	10/31/2026	**Kubota Tractor**			
		Oct/26 AP 01	Oct 2026 Kubota Lease Payment	751.64	751.64
202610-03	10/31/2026	**MuniSoft**			
		2026/27-02519	Oct 2026 Software Lease	352.62	
		2026/27-02622	AP Advanced Training- Sydney Vc	194.25	546.87
				Total Automatic Withdrawal:	1,355.52

E-TRANSFER

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
202609-08	09/25/2026	**Beachcomber Water**			
		20	Office Water	130.00	130.00
202609-09	09/26/2026	**Jean Fourie**			
		Sep/26 REM	September 2026 Remuneration	245.38	245.38
202609-10	09/26/2026	**Jocelyn Paslawski**			
		Sep/26 REM	September 2026 Remuneration	150.00	150.00
202609-11	09/26/2026	**Shane Belter**			
		Sep/26 REM	September 2026 Remuneration	125.00	125.00
202609-12	09/26/2026	**Sydney Vonau**			
		Sep/26 AP 01	September 26, 2026 Payroll	1,522.40	1,522.40
202610-01	10/01/2026	**Avenue Law**			
		4628	Legal Matters Bylaw Review No. 0	1,336.50	1,336.50
202610-02	10/01/2026	**Security Key & Lock Service**			
		528432 AP 01	10 Garbage Medeco Keys Cut Inte	3.98	3.98
202610-03	10/10/2026	**Sydney Vonau**			
		Oct/26 AP 01	October 10, 2026 Payroll	1,522.40	1,522.40
202610-04	10/16/2026	**Glenn Wilson**			
		Oct/26 AP 01	Oct 2026 Payroll - Glenn Wilson	471.75	
		Oct/26 AP 04	Oct 2026 Truck Allowance	250.00	
		Oct/26 AP 05	Oil Filters/Hydraulic Oil	295.45	1,017.20
202610-05	10/16/2026	**Laura Wilson**			
		Oct/26 AP 02	Oct 2026 Maintenance Payroll	58.38	58.38
202610-06	10/24/2026	**Sydney Vonau**			

Initials

Resort Village of Island View
List of Accounts for Approval
Batch: 2026-00074 to 2026-00095

E-TRANSFER

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
		Oct/26 AP 05	October 24, 2026 Payroll	1,522.40	1,522.40
202610-07	10/31/2026	EP Aquifer Distribution Ltd.			
		S100973854.001	Moridge Drain Plug - Grasshopper	7.36	7.36
202610-08	10/31/2026	Landon Chambers			
		#IV2026-10	October 2026 CAO Contract	5,000.00	5,000.00
202610-09	10/31/2026	Last Mountain Times			
		26-149	Bylaw Notice Books	451.04	451.04
202610-10	10/31/2026	Professional Building Inspections, Inc.			
		26093024	Sep/26 Building Inspections	493.50	493.50
202610-11	10/31/2026	Rocky Coleman			
		Oct/26 AP 03	July/26 Bylaw Enforcement	226.96	226.96
202610-12	10/31/2026	Yeo, Peter & Linda			
		Oct/26 AP 04	Compound Key Return	50.00	50.00
202610-13	10/16/2026	Glenn Wilson			
		Oct/26 AP 09	Bathroom Supplies	18.63	18.63
				Total E-Transfer:	13,881.13

ONLINE BANKING

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
202609-12	09/26/2026	Municipal Employee Pension Pla			
		Sep/26 AP 03	Sep 26, 2026 MEPP Remittance	399.80	399.80
202609-13	09/26/2026	Receiver General			
		Sep/26 AP 02	Sep 26, 2026 Source Deductions	673.98	673.98
202610-01	10/01/2026	Minister of Finance			
		Sep/26 SETS	September/26 SETS Remittance	54,637.70	54,637.70
202610-02	10/10/2026	Municipal Employee Pension Pla			
		Oct/26 AP 03	Oct 10, 2026 MEPP Remittance	399.80	399.80
202610-03	10/10/2026	Receiver General			
		Oct/26 AP 02	Oct 10, 2026 Source Deductions	673.98	673.98
202610-04	10/10/2026	REV - Minister of Finance			
202610-05	10/16/2026	Receiver General			
		Oct/26 AP 03	Oct 2026 Source Deductions	45.35	45.35
202610-06	10/24/2026	Municipal Employee Pension Pla			
		Oct/26 AP 07	Oct 24, 2026 MEPP Remittance	399.80	399.80
202610-07	10/24/2026	Receiver General			
		Oct/26 AP 06	Oct 24, 2026 Source Deductions	673.98	673.98
202610-08	10/31/2026	Bulyea Co-op			
		71212494	Shop Tremclad/Office Garbage Ba	26.87	26.87
202610-09	10/31/2026	FlexNetworks			
		201582	Oct/26 Office Internet	105.45	105.45
202610-10	10/31/2026	SaskEnergy			
		Oct/26 SHOP	Sep/26 Shop Heat	49.88	
		Oct/26 OFFICE	Sep/26 Office Heat	49.88	99.76
202610-11	10/31/2026	SaskPower			

Resort Village of Island View
List of Accounts for Approval
Batch: 2026-00074 to 2026-00095

ONLINE BANKING

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
		Oct/26 SHOP	Sep/26 Shop Power	52.35	
		Oct/26 STREET	Sep/26 Street Light Power	698.30	
		Oct/26 PUMP	Sep/26 Pump Power	101.12	
		Oct/26 OFFICE	Sep/26 Office Power	142.57	994.34
202610-12	**10/31/2026**	**SaskTel**			
		Oct/26 PHONE	Oct/26 Office Telephone	74.23	74.23
202610-13	**10/31/2026**	**SaskTel Mobility**			
		Oct/26 CELL	Oct/26 Office Cell Phone	25.19	25.19
				Total Online Banking:	59,230.23
				Total Bank1:	93,884.72

Certified correct and in accordance with the records
Presented to Council on this 31st day of October, 2026

Jocelyn Paslawski, Deputy Mayor

Landon Chambers, CAO

Initials

RESORT VILLAGE OF ISLAND VIEW

2027 REGULAR COUNCIL MEETING SCHEDULE

Proposed for Council approval

1. Purpose and Legislative Authority

This schedule establishes the regular meeting dates of Council for the 2027 calendar year. The schedule is prepared with reference to The Municipalities Act, SS 2005, c M-36.1, particularly section 122 (Regular meetings).

Section 122(1) authorizes Council to decide to hold regularly scheduled council meetings on specified dates, times and places. Under section 122(2.1), the time between regularly scheduled council meetings must not exceed 60 days. Section 122(3) requires notice of a change to the date, time or place of a regularly scheduled meeting to Council members not present when the change was made and to the public at least 24 hours before the changed meeting.

2. Regular Meeting Rule

Regular meetings are scheduled for the last Saturday of each month. If that Saturday falls on a long weekend, the meeting is moved to the preceding Saturday. The alternate dates shown below are recommended dates for the 2027 calendar year. Council may change a date by resolution, subject to applicable legislation and notice requirements.

The schedule does not replace any requirements in the Resort Village's meeting-procedure bylaw or other applicable legislation. The meeting time and location should be confirmed by Council and included in meeting notices where required.

3. 2027 Meeting Dates

Month	Scheduled Meeting Date
January	Saturday, January 30, 2027
February	Saturday, February 27, 2027
March	**No Meeting due to Election**
April	Saturday, April 24, 2027
May	Saturday, May 29, 2027
June	Saturday, June 26, 2027
July	Saturday, July 24, 2027
August	Saturday, August 28, 2027
September	Saturday, September 25, 2027
October	Saturday, October 30, 2027
November	Saturday, November 27, 2027
December	Saturday, December 11, 2027

4. Notice and Meeting Administration

In accordance with section 122(2), notice of regularly scheduled meetings need not be given where the dates, times and places have been established by Council. Nevertheless, the Resort Village should publish the approved schedule for public convenience. If a scheduled date, time or place is changed, the notice requirements in section 122(3) must be followed.

Council meetings are generally required to be conducted in public, subject to the limited exceptions in section 120 of The Municipalities Act. Section 124(2) provides that public notice is sufficient if posted at the municipal office, on the municipality's website, or given by another method specified by Council by bylaw.